

DESIGN JAM / JUNE 2022

LinkedIn Admin Center

LBP DESIGN TEAM

[GO/ADMINCENTER-DESIGN-JAM](https://www.linkedin.com/go/admincenter-design-jam)

ADMIN CENTER

LinkedIn Business Platform Application (Ember)

Role: UXD Lead

LinkedIn Admin Center is the business platform approach for the purchasing and management of our enterprise products. To make conducting business with LinkedIn easier, we built self-service contract and billing capabilities for our business and field customers. Self-serve contract and billing management are table stakes in our industry. The lack of field self-serve capabilities accounts for 2 of the top 3 issues in the ease of doing business with LinkedIn.

A photograph of two women in a room, looking at a calendar. The woman in the foreground is wearing a yellow top and has long dark hair. The woman behind her is wearing a red top. They are both smiling and looking at a calendar on a desk. The calendar is for the year 2019 and shows a date with a small illustration. There is a potted plant in the background. A white circular graphic is overlaid on the image, containing the word "Intro" in blue text.

Intro

What is Admin Center?

Admin Center is the business platform approach for the purchasing and management of our enterprise products. To make conducting business with LinkedIn easier, we are building self service contract and billing capabilities for our business and field customers.

What is Admin Center?



Opportunities for self-serve - UXR

Admins often confound their satisfaction with the admin experience with product satisfaction

“It is impossible to reach someone with a question. The customer service is abysmal.”

“Overall, it's been user friendly. I think that adding users to groups and removing them could be more user friendly.”

“Navigator has become a crucial tool for our business' prospecting efforts. I love the ease of use, customizability, and accuracy of the Navigator platform.”

“I have had minimal 'after-care' since buying the license. Functions do not work since upgrading from Recruiter Lite to full Recruiter. I cannot access anyone to speak to at LinkedIn”

A man with glasses, wearing a blue and white striped shirt and a green vest, is seated at a wooden desk. He is looking down at a laptop. On the desk, there is a pair of black headphones, a white laptop, and some papers. A large white circle is overlaid on the image, containing the word "Onboarding" in a dark green font.

Onboarding

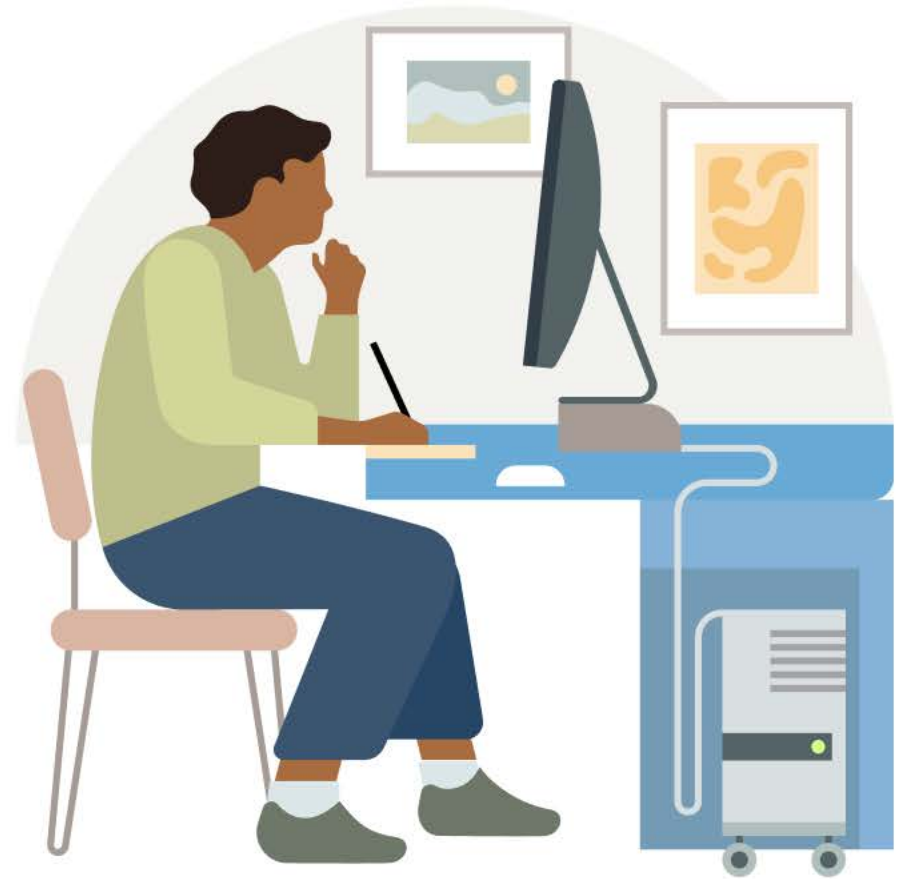
Arnold's user journey

For our Pilot launch we have identified a selection of users that have been granted early access to Admin Center

I would like a way to access and manage my field contracts



Arnold
Product Delivery Manager at Flexis



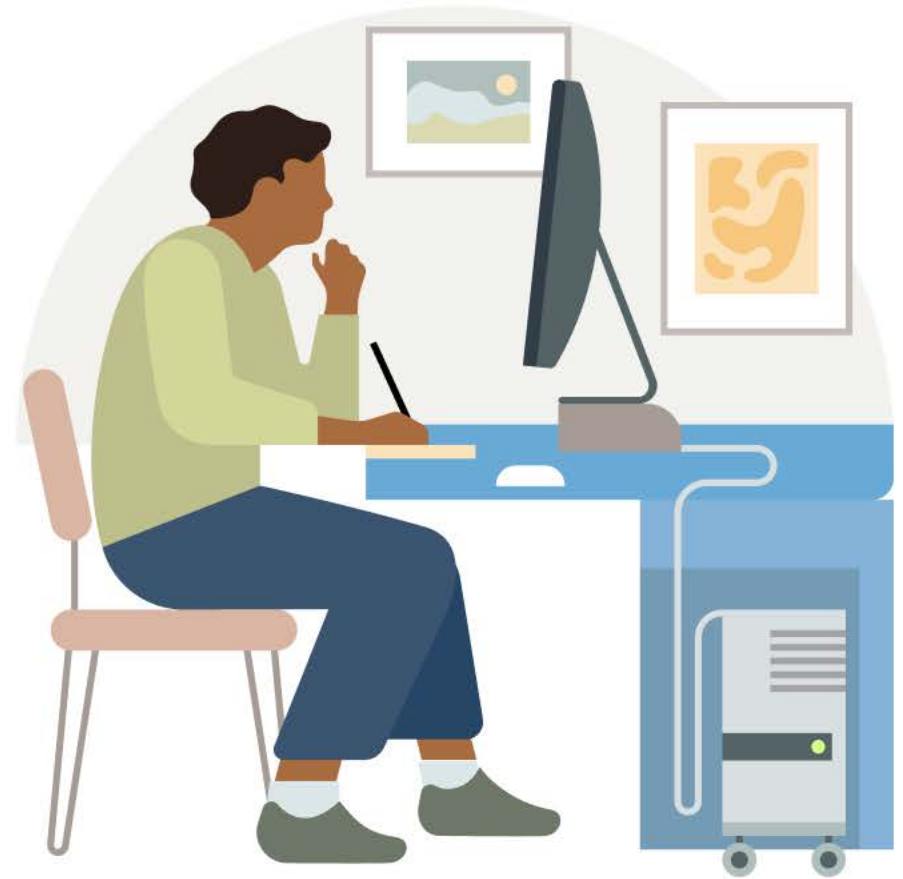
Arnold's user journey

1 Email invitation

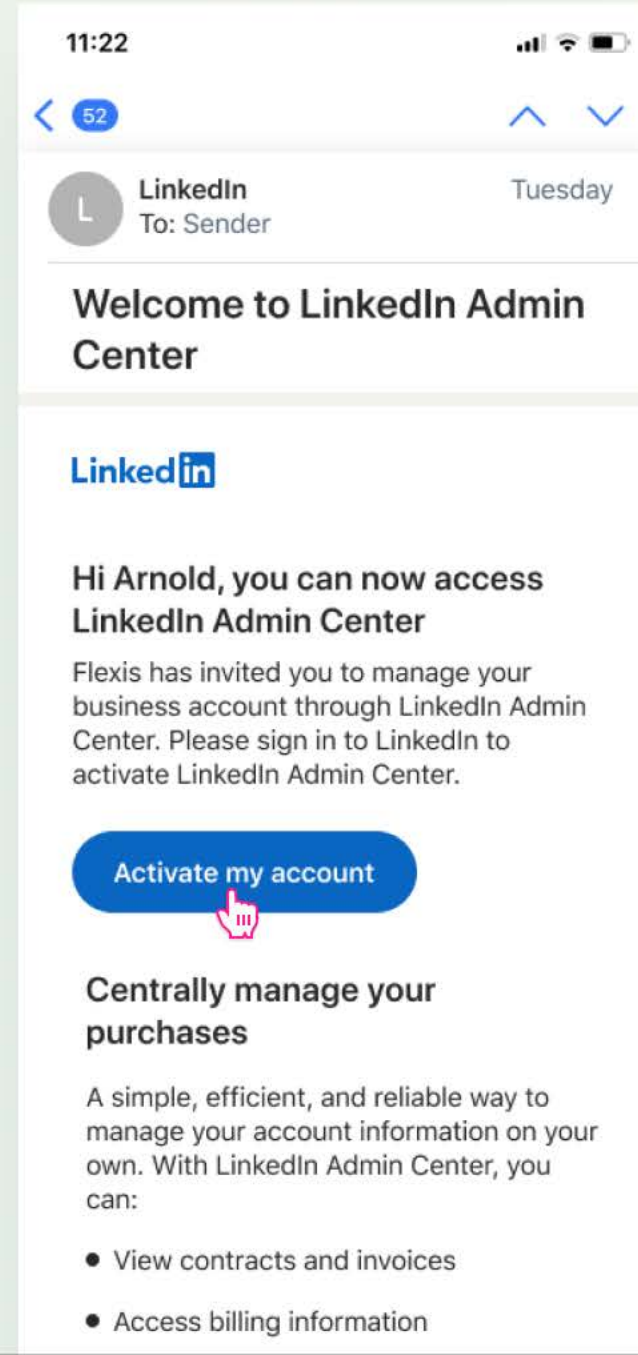
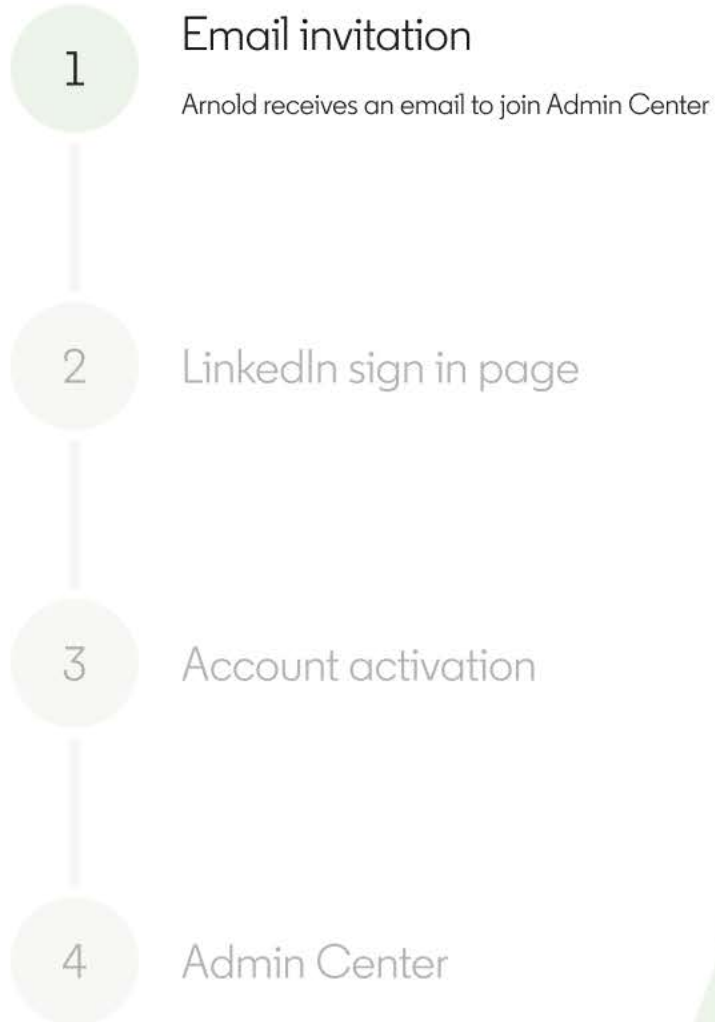
2 LinkedIn sign in page

3 Account activation

4 Admin Center



Arnold's user journey



Arnold's user journey

1 Email invitation

2 LinkedIn sign in page
Arnold signs in to his LinkedIn account

Flagship

3 Account activation

4 Admin Center

Sign in
Stay updated on your professional world

Email or Phone

Password [show](#)

[Forgot password?](#)

Sign in

New to LinkedIn? [Join now](#)

Arnold's user journey

1 Email invitation

2 LinkedIn sign in page

3 Account activation

Upon accepting the invitation Arnold's personal LinkedIn profile is now connected to his company Flexis

Flagship

4 Admin Center



Connect your account to LinkedIn Admin Center

Get access to LinkedIn Admin Center, provided by Flexis

Your organization can access and retain the following information:

- Profile information (e.g., name, title, photo)
- LinkedIn Admin Center activity

By clicking **Accept & continue**, you agree to the above and that Admin Center may personalize your experience using your LinkedIn data.

Accept & continue

Cancel

Not you?

Arnold's user journey

- 1 Email invitation
- 2 LinkedIn sign in page
- 3 Account activation
- 4 Admin Center
Arnold now has access to Admin Center Pilot where he can review his field contracts, orders, and transactions

LBP

The screenshot displays the LinkedIn Admin Center interface. At the top left, the LinkedIn logo and 'Admin Center' text are visible. The user profile for 'Flexis' (akingsley@flexis.com) is shown in the top left corner. The main navigation menu on the left includes 'Contracts & orders' and 'Transactions'. The 'Contracts & orders' section is active, showing a table with columns for 'Active' and 'Expired'. The table lists several contracts with their respective details:

Active	Expired
Contract FLD123133 Active Total: \$12,000.00 · Number of orders: 2 · Jun 30, 2021 - Jun 30, 2023	
Contract FLD156455 Active Total: \$6,000.00 · Number of orders: 1 · Jun 28, 2021 - Jun 28, 2022	
Contract FLD143789 Active Total: \$18,000.00 · Number of orders: 3 · Jun 22, 2021 - Jun 22, 2022	
Contract FLD144330 Active Total: \$24,000.00 · Number of orders: 4 · May 11, 2022 - May 11, 2023	
Contract FLD139109 Active Total: \$36,000.00 · Number of orders: 4 · Apr 10, 2022 - Apr 10, 2023	
Contract FLD159765 Active Total: \$64,000.00 · Number of orders: 5 · Mar 15, 2022 - Mar 15, 2023	
Contract FLD123321 Pending Total: \$12,000.00 · Number of orders: 2 · Jun 06, 2022 - Jun 06, 2023	

A photograph of two women in a meeting. One woman with long dark hair is seated and wearing a pink blazer, holding a smartphone. The other woman with curly hair is standing behind her, looking at the phone. They are at a wooden desk with a desk lamp, a jar of granola, and some papers. A large white circle with the word 'Pilot' in brown text is overlaid in the center.

Pilot

Arnold's user journey

For our Pilot launch we have identified a selection of users that have been granted early access to Admin Center

I would like a way to access and manage my field contracts



Arnold
Product Delivery Manager at Flexis



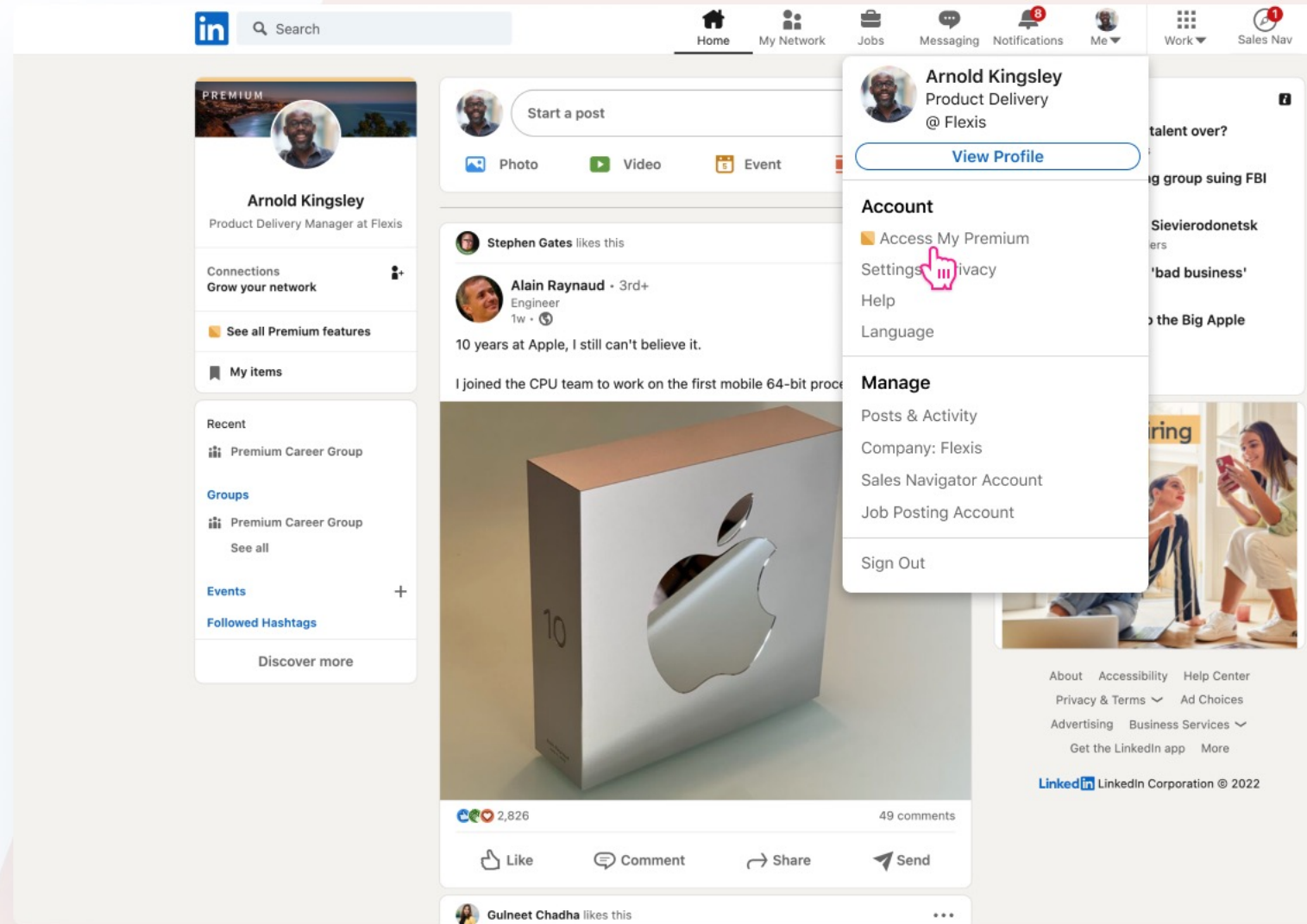
Arnold's user journey

- 1 Entry Point
- 2 Contracts & orders
- 3 Contract details
- 4 Orders & transactions
- 5 All transactions



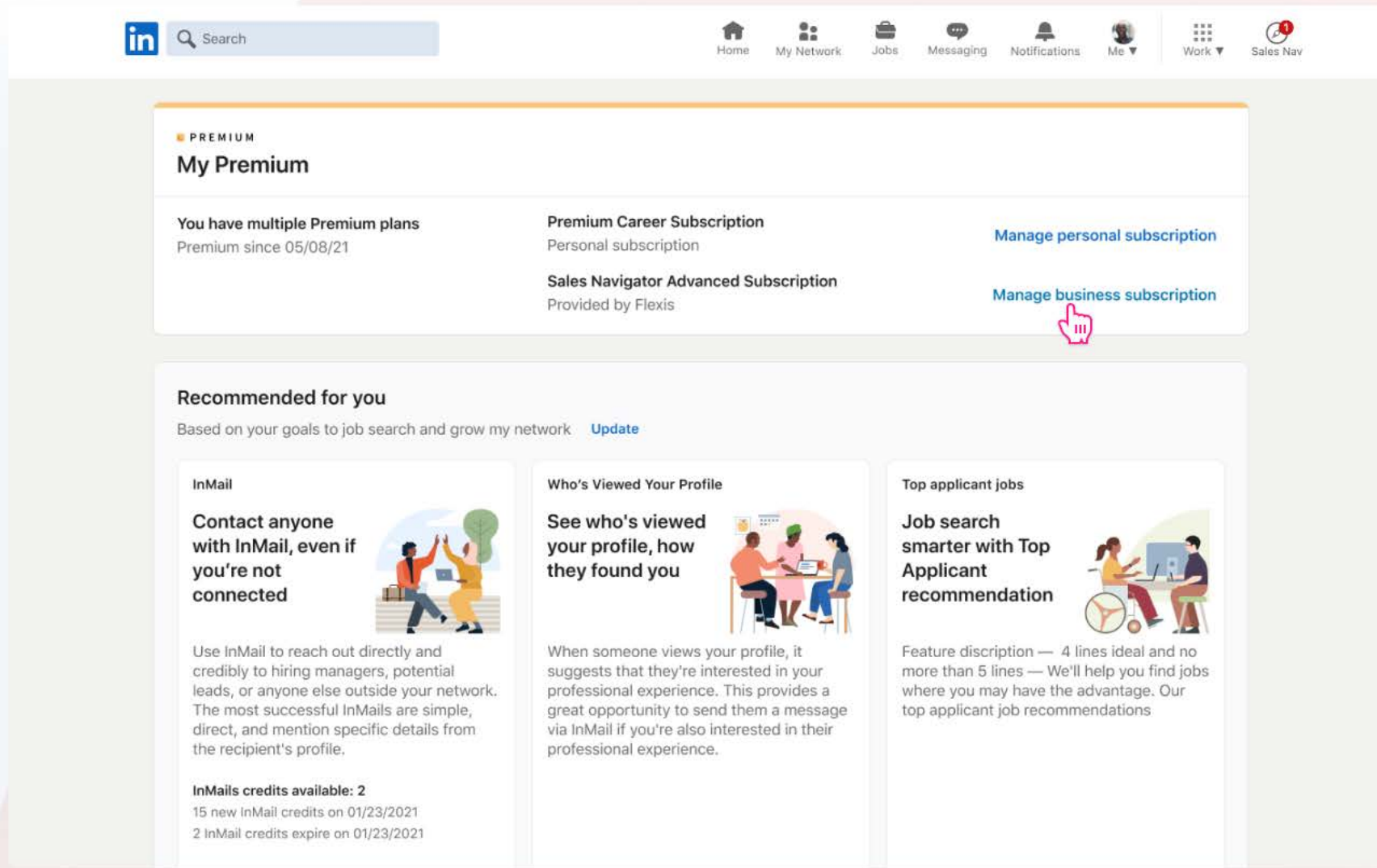
Arnold's user journey

- 1** Entry Point
Arnolds selects 'Access my Premium' from his LinkedIn account
Flagship
- 2** Contracts & orders
- 3** Contract details
- 4** Orders & transactions
- 5** All transactions



Arnold's user journey

- 1 Entry Point
Arnolds selects the entry point from Premium to Admin Center to view all of his contracts
Premium
- 2 Contracts & orders
- 3 Contract details
- 4 Orders & transactions
- 5 All transactions



The screenshot shows the LinkedIn Premium management interface. At the top, there is a navigation bar with icons for Home, My Network, Jobs, Messaging, Notifications, Me, Work, and Sales Nav. Below this is a search bar and a 'PREMIUM My Premium' header. The main content area is divided into two columns. The left column lists 'You have multiple Premium plans' with a sub-item 'Premium since 05/08/21'. The right column lists 'Premium Career Subscription' (Personal subscription) and 'Sales Navigator Advanced Subscription' (Provided by Flexis). To the right of these items are links to 'Manage personal subscription' and 'Manage business subscription', with a pink hand cursor icon pointing to the latter. Below this is a 'Recommended for you' section with a sub-header 'Based on your goals to job search and grow my network' and an 'Update' link. This section contains three cards: 'InMail' (Contact anyone with InMail, even if you're not connected), 'Who's Viewed Your Profile' (See who's viewed your profile, how they found you), and 'Top applicant jobs' (Job search smarter with Top Applicant recommendation). Each card includes a brief description and an illustration.

Arnold's user journey



LinkedIn Admin Center

Flexis akingsley@flexis.com

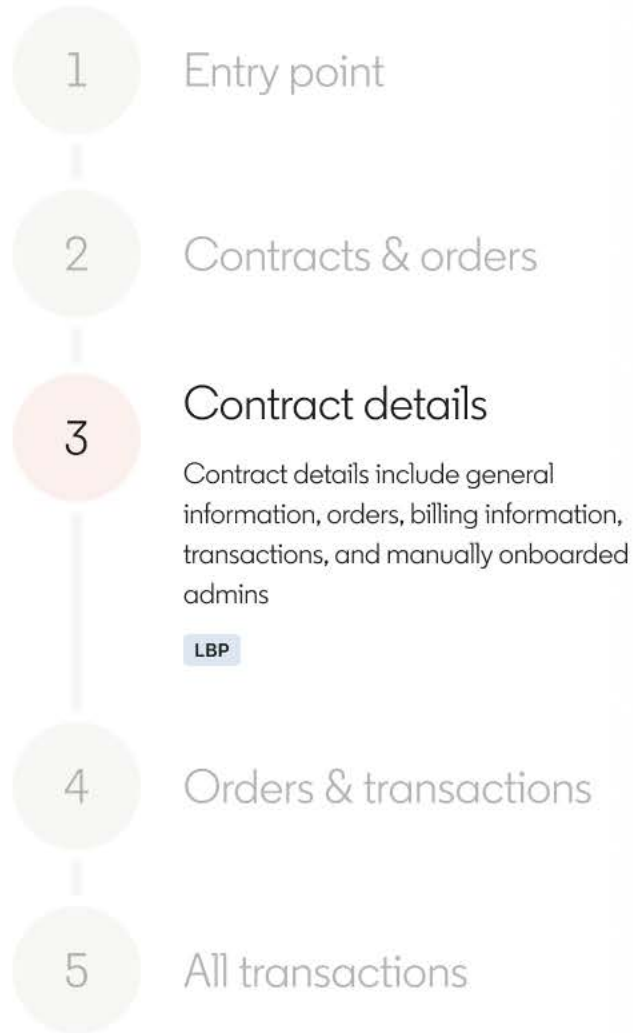
Contracts & orders

Transactions

Contracts & orders

Active	Expired
Contract FLD123133 Active Total: \$11,000.00 · Number of orders: 2 · Jun 30, 2021 - Jun 30, 2023	
Contract FLD156455 Active Total: \$6,000.00 · Number of orders: 1 · Jun 28, 2021 - Jun 28, 2022	
Contract FLD143789 Active Total: \$18,000.00 · Number of orders: 3 · Jun 22, 2021 - Jun 22, 2022	
Contract FLD144330 Active Total: \$24,000.00 · Number of orders: 4 · May 11, 2022 - May 11, 2023	
Contract FLD139109 Active Total: \$36,000.00 · Number of orders: 4 · Apr 10, 2022 - Apr 10, 2023	
Contract FLD159765 Active Total: \$64,000.00 · Number of orders: 5 · Mar 15, 2022 - Mar 15, 2023	
Contract FLD123321 Pending Total: \$12,000.00 · Number of orders: 2 · Jun 06, 2022 - Jun 06, 2023	

Arnold's user journey



LinkedIn Admin Center
?

Flexis
akingsley@flexis.com

- Contracts & orders
- Transactions

Contracts & orders >

Contract FLD123133

General information

Status	Start - end date	Subscription term	Contract total
Active	Jan 11, 2022 - Jan 11, 2023	12 months	\$32,779.69

Expand to see all ▼

Orders

Order number	Order type	Start date	End date	Payment method	Total	
FLD12312123-2	Purchase	Mar 8, 2021	Mar 8, 2022	Invoice	\$8,639.70	↓
FLD12312123-1	Add-on	Feb 8, 2021	Feb 8, 2022	Invoice	\$8,040.00	↓

View all →

Billing information

[Click here](#) to request a change in billing frequency or payment method

Billing frequency	Payment method	Payment term	PO number
Monthly	Invoice	Immediate	123123131321

Invoice recipients



akingsley@flexis.com **Billing Contact**, linkedin.ei@gmail.com, smars@flexis.com, +4 more


Transactions

Arnold's user journey

- 1 Entry point
- 2 Contracts & orders
- 3 Contract details
Arnold scrolls down to see additional cards which include transactions, and manually onboarded admins
- 4 Orders & transactions
- 5 All transactions

LBP


Admin Center
?



Flexis
akingsley@flexis.com

Contracts & orders

Transactions

FLD12312123-1	Add-on	Feb 8, 2021	Feb 8, 2022	Invoice	\$8,040.00	↓
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View all →

Billing information

[Click here](#) to request a change in billing frequency or payment method

Billing frequency	Payment method	Payment term	PO number
Monthly	Invoice	Immediate	123123131321

Invoice recipients


akingsley@flexis.com **Billing Contact**, linkedin.ei@gmail.com, smars@flexis.com, +4 more

Transactions

Invoice number	Status	Issue date	Due date	Payment method	Total	
INV1238	✓ Paid	Apr 8, 2022	Apr 8, 2022	Invoice	\$8,639.70	↓
INV1238	✓ Paid	Mar 8, 2022	Mar 8, 2022	Invoice	\$8,040.00	↓

View all →

Admins

User	Onboarding status	Invited on
 Arnold Kingsley akingsley@flexis.com	✓ Activated	Apr 11, 2022

View all →

Arnold's user journey

- 1 Entry point
- 2 Contracts & orders
- 3 Contract details
Arnold scrolls back up and selects view all from the contract specific orders card
LBP
- 4 Orders & transactions
- 5 All transactions

LinkedIn Admin Center
?

Flexis
akingsley@flexis.com

- Contracts & orders
- Transactions

Contracts & orders >

Contract FLD123133

General information

Status	Start - end date	Subscription term	Contract total
Active	Jan 11, 2022 - Jan 11, 2023	12 months	\$32,779.69

Expand to see all ▼

Orders

Order number	Order type	Start date	End date	Payment method	Total	
FLD12312123-2	Purchase	Mar 8, 2021	Mar 8, 2022	Invoice	\$8,639.70	↓
FLD12312123-1	Add-on	Feb 8, 2021	Feb 8, 2022	Invoice	\$8,040.00	↓

View all [→](#)

Billing information

[Click here](#) to request a change in billing frequency or payment method

Billing frequency	Payment method	Payment term	PO number
Monthly	Invoice	Immediate	123123131321

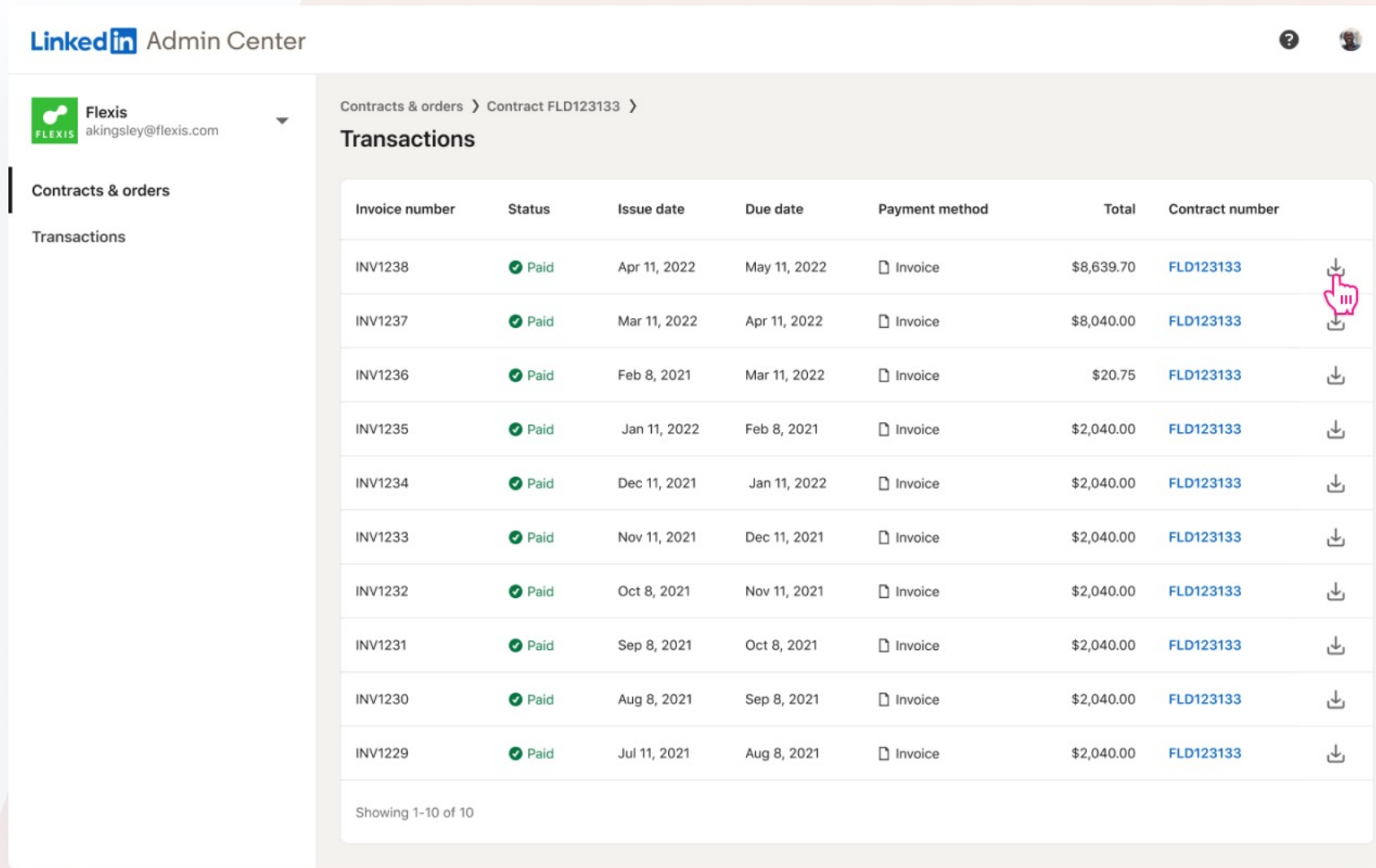
Invoice recipients

akingsley@flexis.com **Billing Contact**, linkedin.ei@gmail.com, smars@flexis.com, +4 more

Transactions

Arnold's user journey

- 1 Entry point
- 2 Contracts & orders
- 3 Contract details
- 4 Orders & transactions
Arnold selects the download icon to save a copy of this contract specific invoice
LBP
- 5 All transactions



LinkedIn Admin Center

Flexis akingsley@flexis.com

Contracts & orders > Contract FLD123133 >

Transactions

Invoice number	Status	Issue date	Due date	Payment method	Total	Contract number	
INV1238	✓ Paid	Apr 11, 2022	May 11, 2022	☐ Invoice	\$8,639.70	FLD123133	📄
INV1237	✓ Paid	Mar 11, 2022	Apr 11, 2022	☐ Invoice	\$8,040.00	FLD123133	📄
INV1236	✓ Paid	Feb 8, 2021	Mar 11, 2022	☐ Invoice	\$20.75	FLD123133	📄
INV1235	✓ Paid	Jan 11, 2022	Feb 8, 2021	☐ Invoice	\$2,040.00	FLD123133	📄
INV1234	✓ Paid	Dec 11, 2021	Jan 11, 2022	☐ Invoice	\$2,040.00	FLD123133	📄
INV1233	✓ Paid	Nov 11, 2021	Dec 11, 2021	☐ Invoice	\$2,040.00	FLD123133	📄
INV1232	✓ Paid	Oct 8, 2021	Nov 11, 2021	☐ Invoice	\$2,040.00	FLD123133	📄
INV1231	✓ Paid	Sep 8, 2021	Oct 8, 2021	☐ Invoice	\$2,040.00	FLD123133	📄
INV1230	✓ Paid	Aug 8, 2021	Sep 8, 2021	☐ Invoice	\$2,040.00	FLD123133	📄
INV1229	✓ Paid	Jul 11, 2021	Aug 8, 2021	☐ Invoice	\$2,040.00	FLD123133	📄

Showing 1-10 of 10

Arnold's user journey

- 1 Entry point
- 2 Contracts & orders
- 3 Contract details
- 4 Orders & transactions
A toast appears and the browser completes the download. Arnold selects Transactions from the menu
- 5 All transactions

LinkedIn Admin Center

Flexis akingsley@flexis.com

Contracts & orders > Contract FLD123133 >

Transactions

Invoice number	Status	Issue date	Due date	Payment method	Total	Contract number	
INV1238	✓ Paid	Apr 11, 2022	May 11, 2022	☐ Invoice	\$8,639.70	FLD123133	↓
INV1237	✓ Paid	Mar 11, 2022	Apr 11, 2022	☐ Invoice	\$8,040.00	FLD123133	↓
INV1236	✓ Paid	Feb 8, 2021	Mar 11, 2022	☐ Invoice	\$20.75	FLD123133	↓
INV1235	✓ Paid	Jan 11, 2022	Feb 8, 2021	☐ Invoice	\$2,040.00	FLD123133	↓
INV1234	✓ Paid	Dec 11, 2021	Jan 11, 2022	☐ Invoice	\$2,040.00	FLD123133	↓
INV1233	✓ Paid	Nov 11, 2021	Dec 11, 2021	☐ Invoice	\$2,040.00	FLD123133	↓
INV1232	✓ Paid	Oct 8, 2021	Nov 11, 2021	☐ Invoice	\$2,040.00	FLD123133	↓
INV1231	✓ Paid	Sep 8, 2021	Oct 8, 2021	☐ Invoice	\$2,040.00	FLD123133	↓
INV1230	✓ Paid	Aug 8, 2021	Sep 8, 2021	☐ Invoice	\$2,040.00	FLD123133	↓
INV1229	✓ Paid	Jul 11, 2021	Aug 8, 2021	☐ Invoice	\$2,040.00	FLD123133	↓

g 1-10 of 10

INV1238-FLD1231....pdf ^

Show All x

Your download has started and will be completed shortly.

Arnold's user journey

Arnold selects Antelith

The screenshot shows the LinkedIn Admin Center interface. On the left, a sidebar displays account selection options. The 'Switch account' section lists four accounts: Flexis (akingsley@flexis.com), Acme (akingsley@acme.com), Antelith (akingsley@antelith.com), and Emergence (akingsley@emergence.com). A hand cursor icon is positioned over the Antelith account. Below this is the 'Personal purchases' section for Arnold Kingsley (akingsley1984@gmail.com). The main area displays a 'Transactions' table with columns for Invoice number, Status, Issue date, Due date, Payment method, Total, and Contract number. The table lists 10 transactions, with the first one being 'Unpaid' and the others 'Paid'. A 'Showing 1-10 of 10' indicator is at the bottom of the table.

LinkedIn Admin Center

Switch account

- Flexis** akingsley@flexis.com
- Acme** akingsley@acme.com
- Antelith** akingsley@antelith.com
- Emergence** akingsley@emergence.com

Personal purchases

Arnold Kingsley akingsley1984@gmail.com

Transactions

Invoice number	Status	Issue date	Due date	Payment method	Total	Contract number	
INV1238	✓ Paid	Apr 11, 2022	May 11, 2022	☐ Invoice	\$8,639.70	Multiple contracts	↓
INV1237	✗ Unpaid	Mar 11, 2022	Apr 11, 2022	☐ Invoice	\$8,040.00	FLD139109	↓
INV1236	✓ Paid	Feb 8, 2021	Mar 11, 2022	☐ Invoice	\$20.75	FLD143789	↓
INV1235	✓ Paid	Jan 11, 2022	Feb 8, 2021	☐ Invoice	\$2,040.00	FLD156455	↓
INV1234	✓ Paid	Dec 11, 2021	Jan 11, 2022	☐ Invoice	\$2,040.00	FLD123133	↓
INV1233	✓ Paid	Nov 11, 2021	Dec 11, 2021	☐ Invoice	\$2,040.00	FLD144330	↓
INV1232	✓ Paid	Oct 8, 2021	Nov 11, 2021	☐ Invoice	\$2,040.00	Multiple contracts	↓
INV1231	✓ Paid	Sep 8, 2021	Oct 8, 2021	☐ Invoice	\$2,040.00	FLD123321	↓
INV1230	✓ Paid	Aug 8, 2021	Sep 8, 2021	☐ Invoice	\$2,040.00	Multiple contracts	↓
INV1229	✓ Paid	Jul 11, 2021	Aug 8, 2021	☐ Invoice	\$2,040.00	FLD159765	↓

Showing 1-10 of 10

Arnold's user journey

Admin Center switches to the company Arnold selected and he now manage Antelith

The screenshot displays the LinkedIn Admin Center interface. At the top left, the LinkedIn logo and 'Admin Center' are visible. On the right side of the header, there are help and user profile icons. The main content area is divided into a left sidebar and a right main panel. The sidebar shows the user profile for 'Antelith' (akingsley@antelith.com) and a menu with 'Contracts & orders' selected and 'Transactions' below it. The main panel is titled 'Contracts & orders' and features a table with two columns: 'Active' and 'Expired'. The table lists four contracts with their respective details.

Active	Expired
Contract FLD123133 Active	
Total: \$12,000.00 · Number of orders: 2 · Jun 30, 2021 – Jun 30, 2023	
Contract FLD156455 Active	
Total: \$6,000.00 · Number of orders: 1 · Jun 28, 2021 – Jun 28, 2022	
Contract FLD143789 Active	
Total: \$18,000.00 · Number of orders: 3 · Jun 22, 2021 – Jun 22, 2022	
Contract FLD123744 Pending	
Total: \$12,000.00 · Number of orders: 2 · May 04, 2022 – May 04, 2023	

Showing 1-4 of 4

A photograph of two men sitting at a table in a meeting. The man on the left is smiling and resting his chin on his hand. The man on the right is looking down at a notebook and writing. A large white circle with the text 'Pilot Wallet' is overlaid in the center. The background features a wall of glass blocks and a potted plant.

Pilot Wallet

Arnold's user journey

For our Pilot Wallet release we have enabled our customers to add and edit payment methods. We also introduced the ability to add and manage admins

I would like a way to access and manage my field contracts and payment methods



Arnold
Product Delivery Manager at Flexis



Arnold's user journey

1 Add a payment method

2 Payment actions

3 Change contract payment method

4 Change orders payment method

5 Tax information

6 Admin management



Arnold's user journey

- 1** Add a payment method
Arnold selects Payment methods from the menu
LBP
- 2 Payment actions
- 3 Change contract payment method
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management

LinkedIn Admin Center

Flexis
akingsley@flexis.com

Contracts & orders

Payment methods

Transactions

Contracts & orders

Active	Expired
Contract FLD123133 Active Total: \$12,000.00 · Number of orders: 2 · Jun 30, 2021 - Jun 30, 2023	
Contract FLD156455 Active Total: \$6,000.00 · Number of orders: 1 · Jun 28, 2021 - Jun 28, 2022	
Contract FLD143789 Active Total: \$18,000.00 · Number of orders: 3 · Jun 22, 2021 - Jun 22, 2022	
Contract FLD144330 Active Total: \$24,000.00 · Number of orders: 4 · May 11, 2022 - May 11, 2023	
Contract FLD139109 Active Total: \$36,000.00 · Number of orders: 4 · Apr 10, 2022 - Apr 10, 2023	
Contract FLD159765 Active Total: \$64,000.00 · Number of orders: 5 · Mar 15, 2022 - Mar 15, 2023	
Contract FLD123321 Pending Total: \$12,000.00 · Number of orders: 2 · Jun 06, 2022 - Jun 06, 2023	

Arnold's user journey

1

Add a payment method

Arnold does not currently have any payment methods associated with this account so he selects Add payment method

LBP

2

Payment actions

3

Change contract payment method

4

Change orders payment method

5

Tax information

6

Admin management

LinkedIn Admin Center

 Flexis
akingsley@flexis.com

Contracts & orders

Payment methods

Transactions

Payment methods

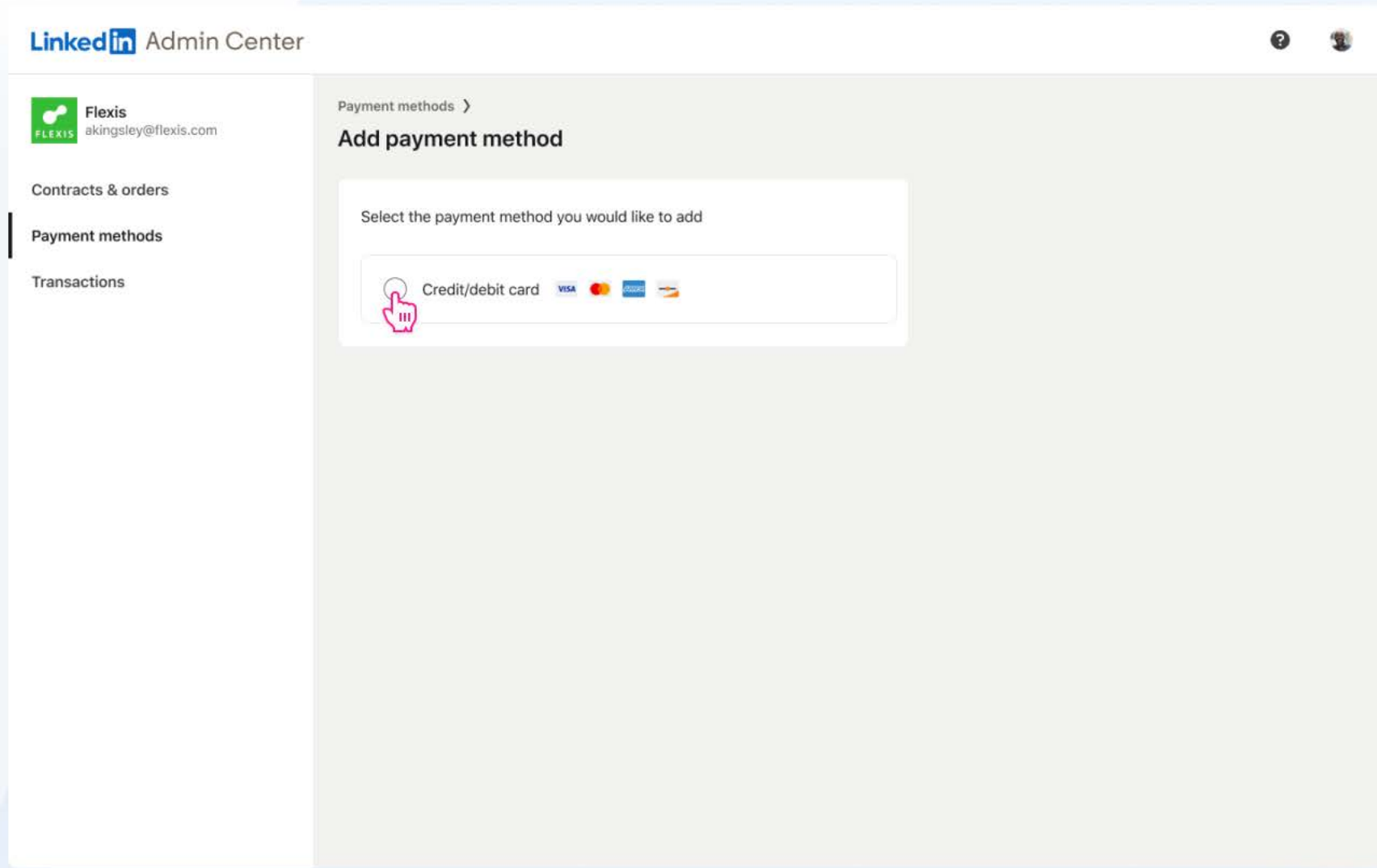
Add payment method



Get started and add a payment method

Arnold's user journey

- 1 Add a payment method
Arnold selects Credit/debit card
LBP
- 2 Payment actions
- 3 Change contract payment method
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management



Arnold's user journey

- 1** Add a payment method
Arnold enter his credit card information and selects Add card
LBP
- 2 Payment actions
- 3 Change contract payment method
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management

LinkedIn Admin Center

Flexis akingsley@flexis.com

Contracts & orders





Payment methods

Transactions

Payment methods >


Add payment method


Select the payment method you would like to add

Credit/debit card    

Label

Label

Label
 

Label Security Code 

Country

Label

Add card

Arnold's user journey

1

Add a payment method

A loading screen appears while the API call is made to Arnold's financial institution

LBP

2

Payment actions

3

Change contract payment method

4

Change orders payment method

5

Tax information

6

Admin management

LinkedIn Admin Center

 Flexis
akingsley@flexis.com

Contracts & orders

Payment methods

Transactions

Payment methods >

Add payment method

Select the payment method you would like to add



Arnold's user journey

1

Add a payment method

Once the loading completes Arnold can see that his card has been added and a toast is displayed as a confirmation

LBP

2

Payment actions

3

Change contract payment method

4

Change orders payment method

5

Tax information

6

Admin management

LinkedIn Admin Center

Flexis
akingsley@flexis.com

Contracts & orders
Payment methods
Transactions

Payment methods

Add payment method

Payment method	References
Visa - 4392 Arnold Kingsley Exp. 01/24 Default	Active

✔ Your payment method has been successfully added.

Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
Additional actions are displayed that include Edit, Delete, Set as default, and View transactions
LBP
- 3 Change contract payment method
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management

LinkedIn Admin Center

Flexis
akingsley@flexis.com

Contracts & orders
Payment methods
Transactions

Payment methods Add payment method

Payment method	References ?
Visa - 4392 Arnold Kingsley Exp. 01/24 Default	Active ...
Visa - 5886 Arnold Kingsley Exp. 01/24	Active ...

- Edit
- Delete
- Set as Default
- View Transactions

Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 **Change contract payment method**
Arnold selects edit from the contract specific billing information card
LBP
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management

LinkedIn Admin Center
?

Flexis
akingsley@flexis.com

- Contracts & orders**
- Payment methods
- Transactions

Contracts & orders >

Contract FLD123133

General information

Status	Start - end date	Subscription term	Contract total
Active	Jan 11, 2022 - Jan 11, 2023	12 months	\$32,779.69

Expand to see all

Orders

Order number	Order type	Start date	End date	Payment method	Total
FLD12312123-2	Purchase	Mar 8, 2021	Mar 8, 2022	VISA Visa - 4392	\$8,639.70
FLD12312123-1	Add-on	Feb 8, 2021	Feb 8, 2022	VISA Visa - 4392	\$8,040.00

View all

Billing information

[Click here](#) to request a change in billing frequency, or from credit card to invoice

Billing frequency	Payment method	Payment term	PO number
Monthly	Credit card Edit	Immediate	123123131321

Invoice recipients
akingsley@flexis.com **Billing Contact**, linkedin.ei@gmail.com, smars@flexis.com, +4 more

Transactions

Arnold's user journey

1 Add a payment method

2 Payment actions

3 Change contract payment method

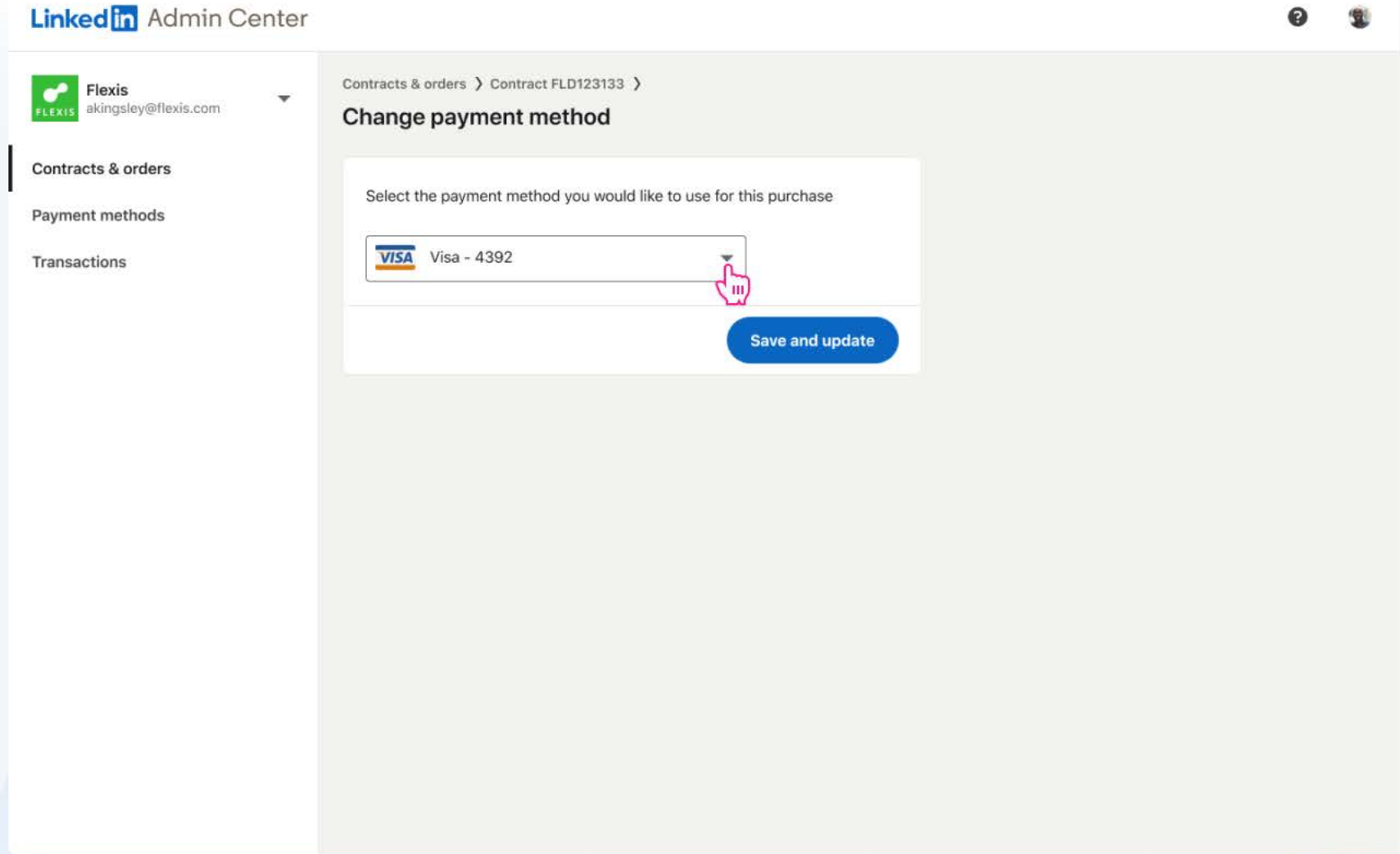
Arnold selects the caret from the dropdown

LBP

4 Change orders payment method

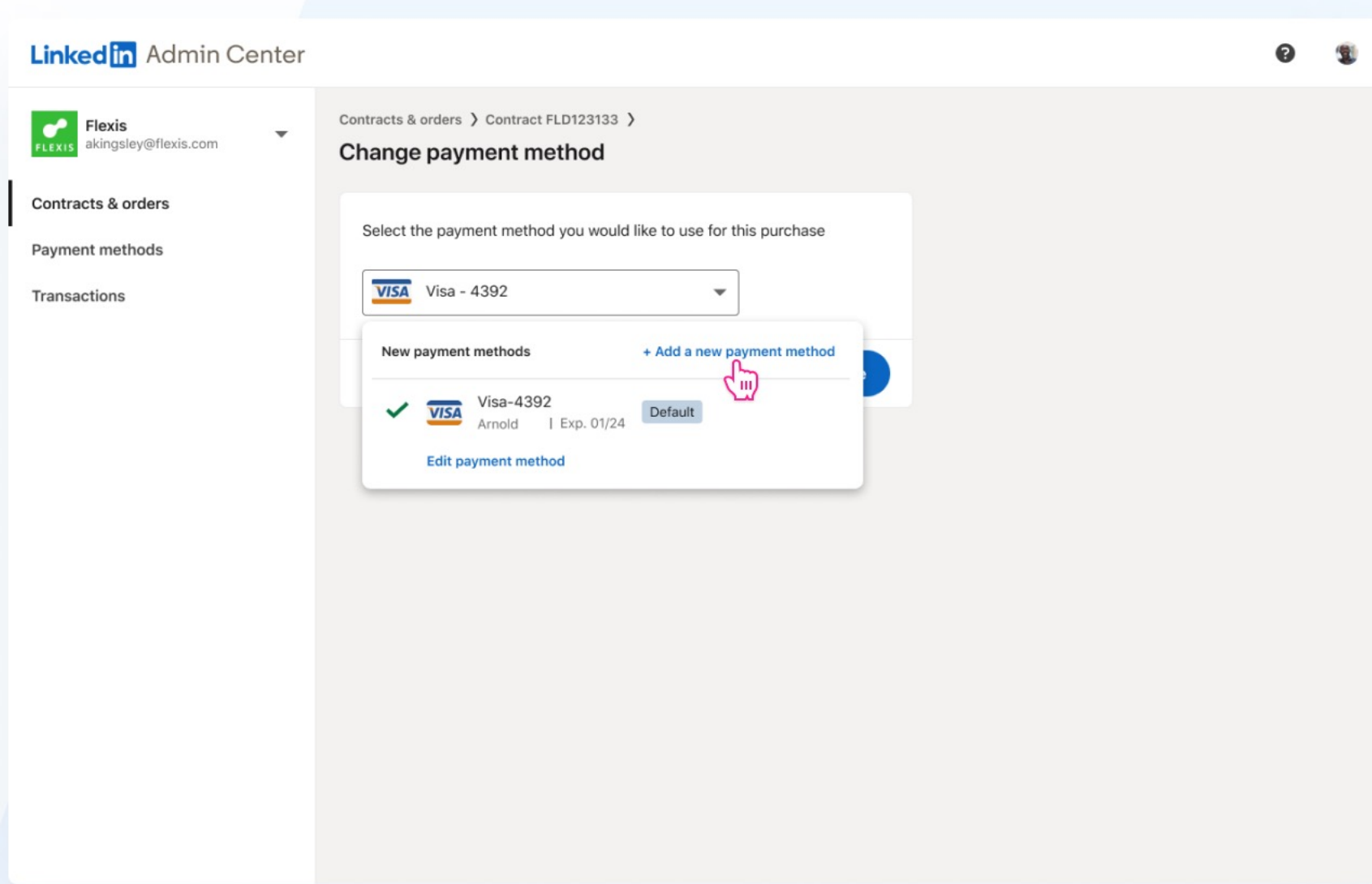
5 Tax information

6 Admin management



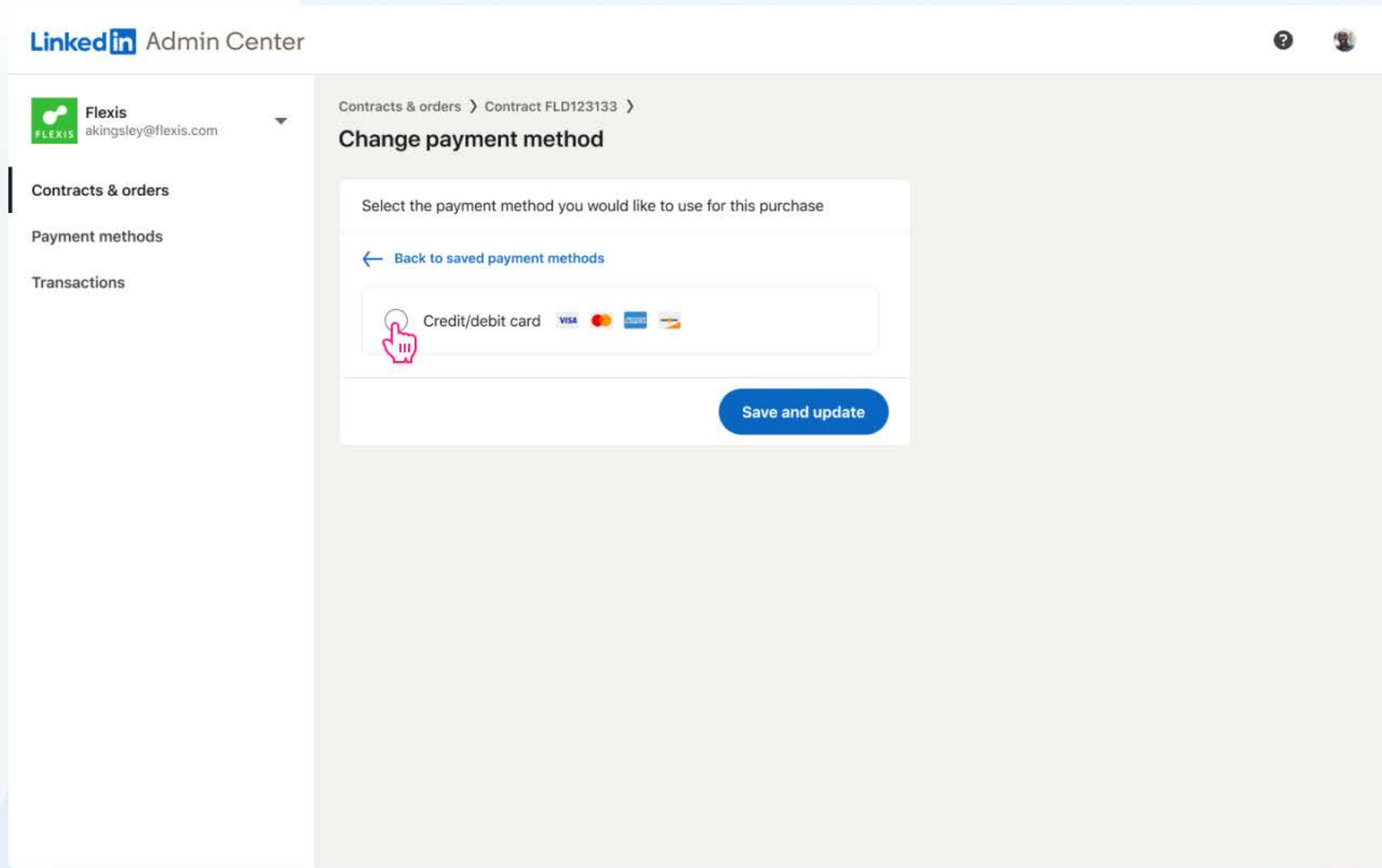
Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
Arnold selects Add a new payment method
LBP
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management



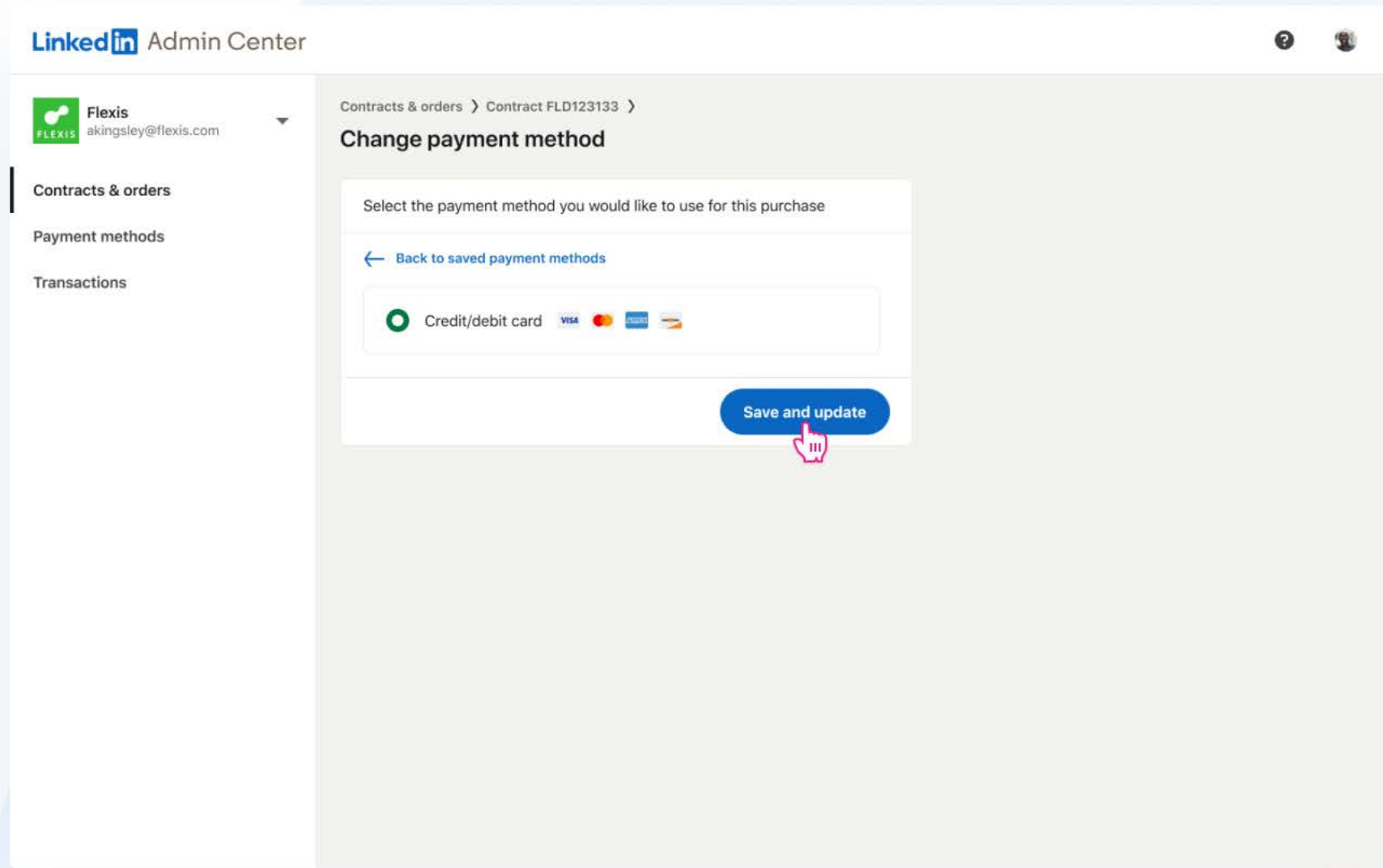
Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
Arnold selects Credit/debit card
LBP
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management



Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
Arnold selects Save and update
LBP
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management



Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
Arnold enter his credit card information and selects Add card
LBP
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management

LinkedIn Admin Center

Flexis akingsley@flexis.com

Contracts & orders > Contract FLD123133 >

Change payment method

Select the payment method you would like to use for this purchase

[← Back to saved payment methods](#)

Credit/debit card

First name

Last name

Credit or debit card number

Expiration date Security Code

Country

Postal Code

Arnold's user journey

1 Add a payment method

2 Payment actions

3 Change contract payment method

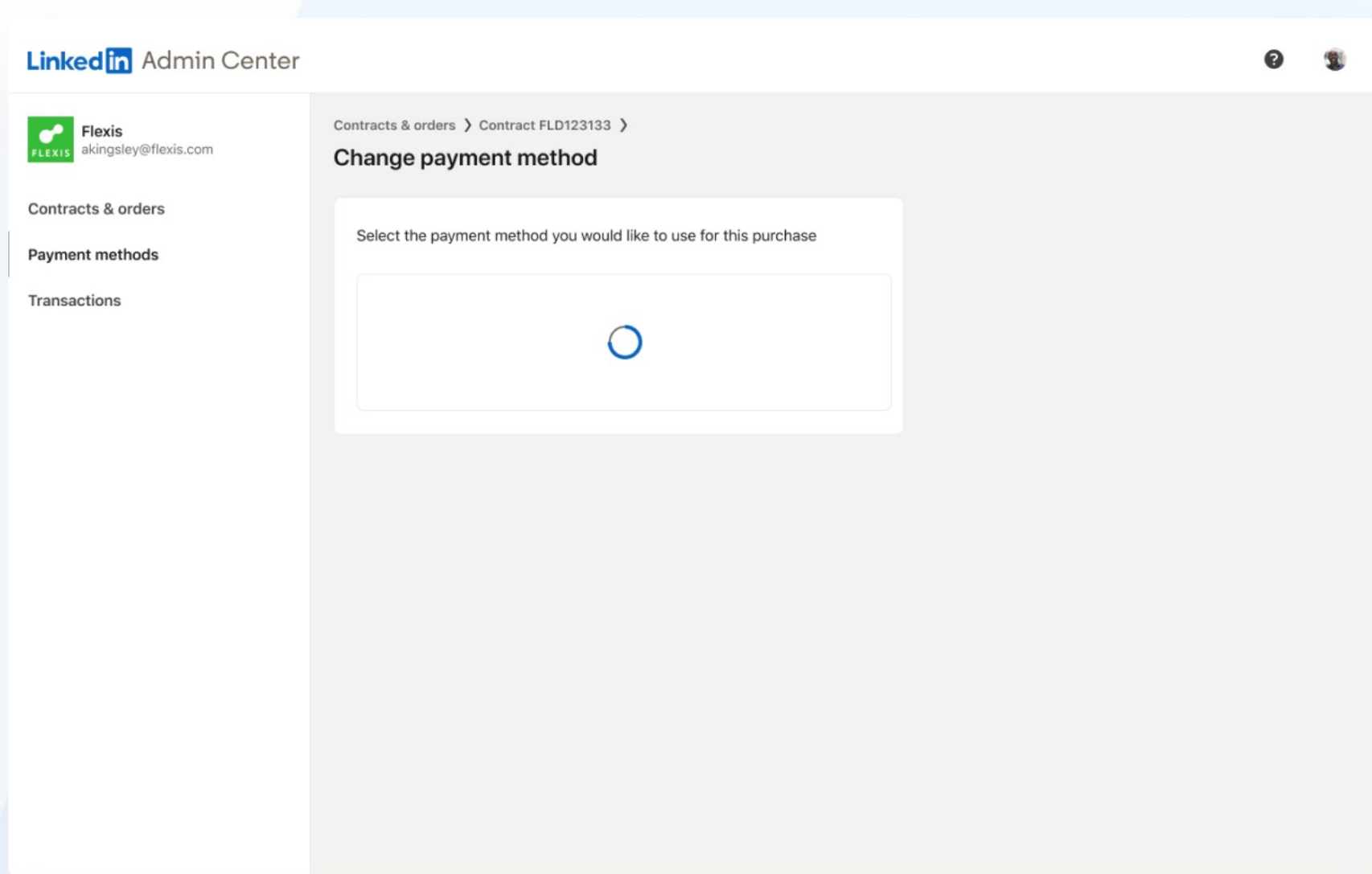
A loading screen appears while the API call is made to Arnold's financial institution

LBP

4 Change orders payment method

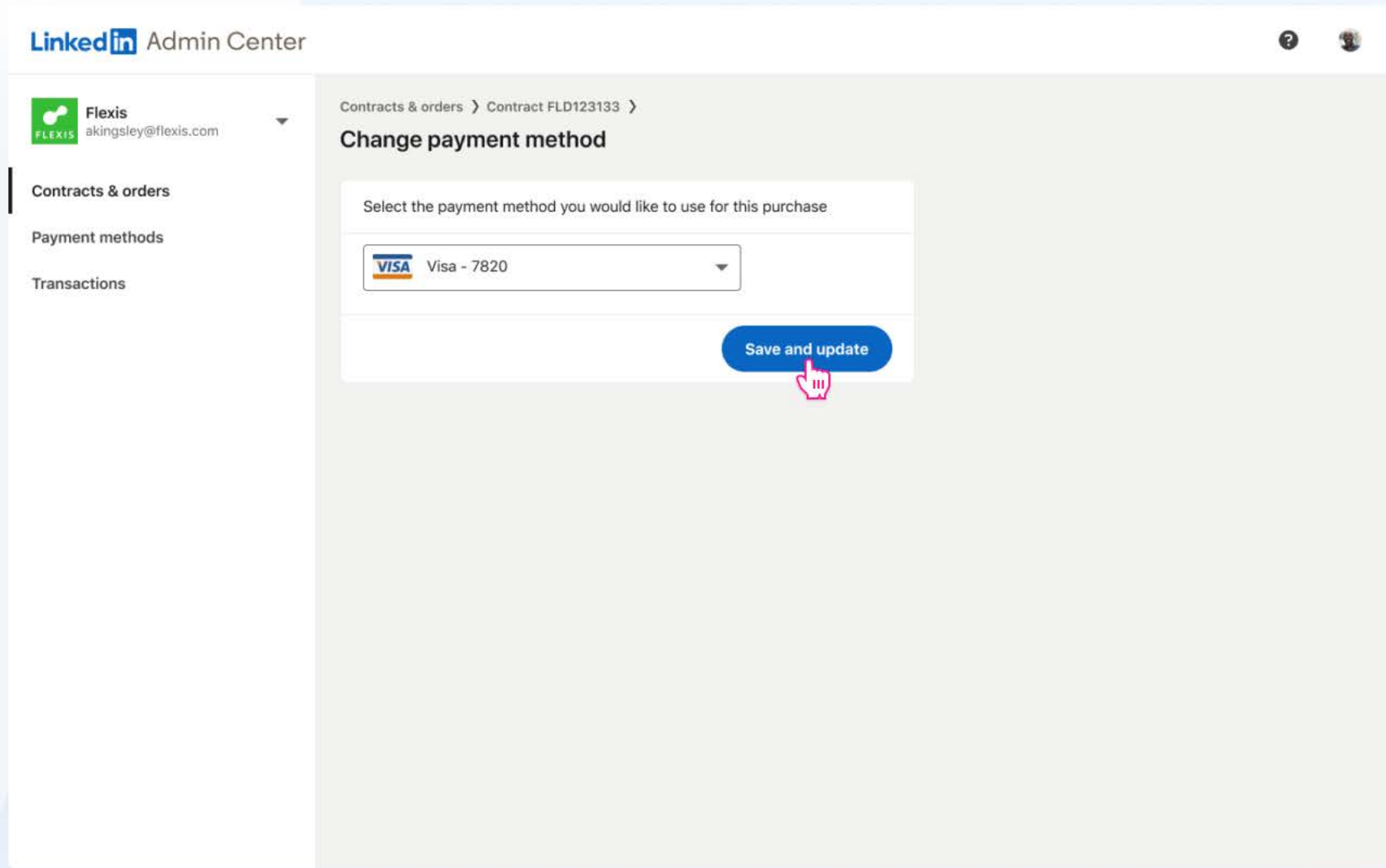
5 Tax information

6 Admin management



Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
The card ending in 7820 is displayed and Arnold selects Save and update
LBP
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management



Arnold's user journey

1 Add a payment method

2 Payment actions

3 Change contract payment method

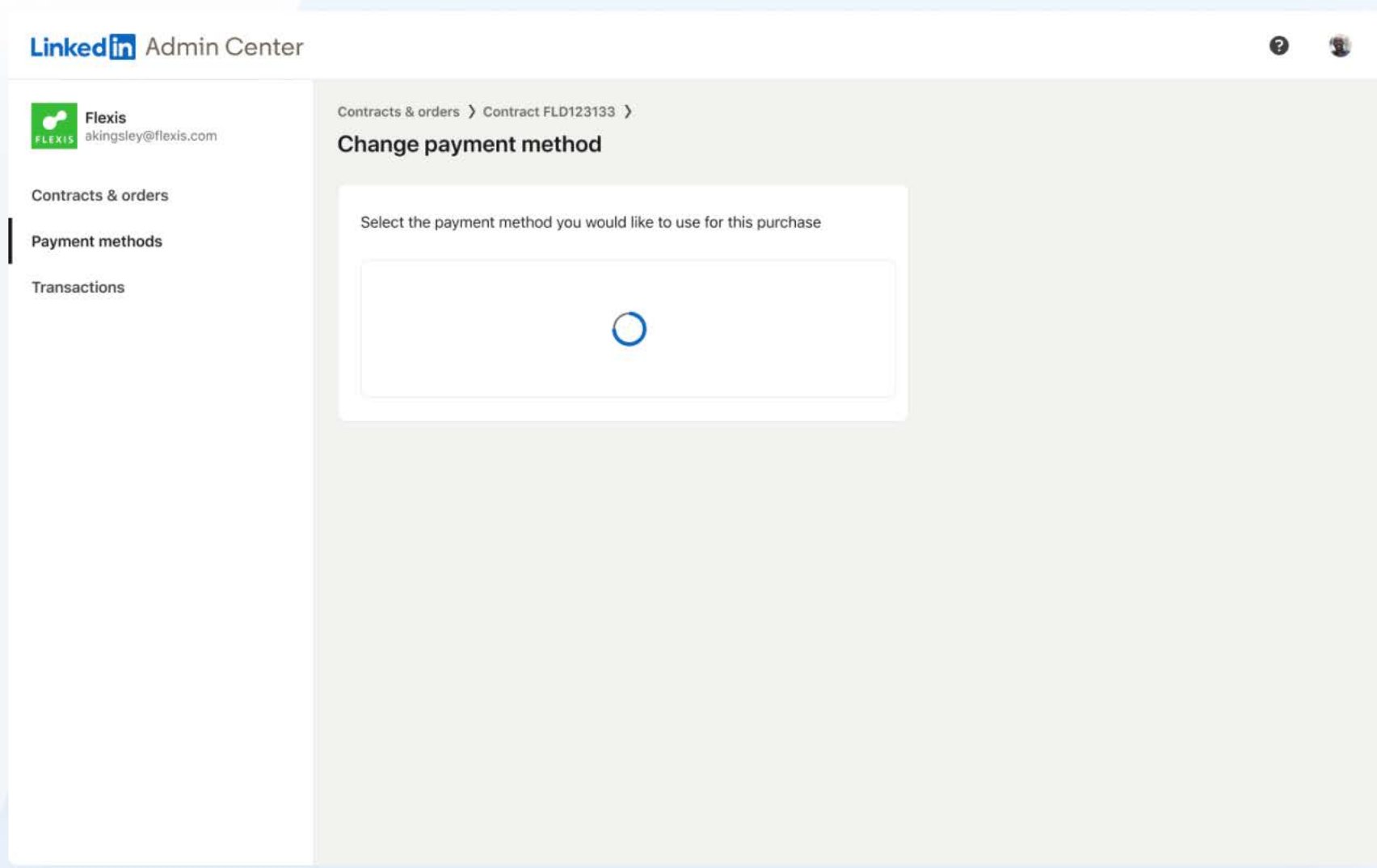
A final loading screen is displayed while the credit card is being saved

LBP

4 Change orders payment method

5 Tax information

6 Admin management



Arnold's user journey

1 Add a payment method

2 Payment actions

3 Change contract payment method

The credit card has been successfully added and saved for this contract and a toast appears

LBP

4 Change orders payment method

5 Tax information

6 Admin management

 Flexis
akingsley@flexis.com

- Contracts & orders
- Payment methods
- Transactions

Contracts & orders >

Contract FLD123133

General information

Status	Start - end date	Subscription term	Contract total
Active	Jan 11, 2022 - Jan 11, 2023	12 months	\$32,779.69

Expand to see all

Orders

Order number	Order type	Start date	End date	Payment method	Total
FLD12312123-2	Purchase	Mar 8, 2021	Mar 8, 2022	VISA Visa - 4392	\$8,639.70
FLD12312123-1	Add-on	Feb 8, 2021	Feb 8, 2022	VISA Visa - 4392	\$8,040.00

View all


Billing information

Click here to request a change in billing frequency, or from credit card to invoice

Billing frequency	Payment method	Payment term	PO number
Monthly	Credit card Edit	Immediate	123123131321

Invoice recipients

akingsley@flexis.com Billing Contact, linkedin.ei@gmail.com, smars@flexis.com, +4 more

 Your payment method ending in 7820 was successfully changed for this contract.

Transactions

Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
- 4 Change orders payment method
 Arnold selects View all from the contract specific orders card
LBP
- 5 Tax information
- 6 Admin management

LinkedIn Admin Center
?

Flexis
akingsley@flexis.com

- Contracts & orders
- Payment methods
- Transactions

Contracts & orders >

Contract FLD123133

General information

Status	Start - end date	Subscription term	Contract total
Active	Jan 11, 2022 - Jan 11, 2023	12 months	\$32,779.69

Expand to see all

Orders

Order number	Order type	Start date	End date	Payment method	Total
FLD12312123-2	Purchase	Mar 8, 2021	Mar 8, 2022	VISA Visa - 4392	\$8,639.70
FLD12312123-1	Add-on	Feb 8, 2021	Feb 8, 2022	VISA Visa - 4392	\$8,040.00

View all

Billing information

Click here to request a change in billing frequency, or from credit card to invoice

Billing frequency	Payment method	Payment term	PO number
Monthly	Credit card Edit	Immediate	123123131321

Invoice recipients

akingsley@flexis.com **Billing Contact**, linkedin.ei@gmail.com, smars@flexis.com, +4 more

Transactions

Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
- 4 Change orders payment method
Arnold selects Change payment method
LBP
- 5 Tax information
- 6 Admin management

LinkedIn Admin Center

Flexis akingsley@flexis.com

Contracts & orders

Payment methods

Transactions

Contracts & orders > Contract FLD123133 >

Orders

Order number	Order type	Start date	End date	Payment method	Total
FLD12312123-2	Add-on	Mar 8, 2021	Apr 8, 2021	VISA Visa - 4392	\$8,639.70
FLD12312123-1	Add-on	Feb 8, 2021	Mar 8, 2021	VISA Visa - 4392	
FLD12312123	Add-on	Feb 8, 2021	Mar 8, 2021	VISA Visa - 4392	\$20.75
FLD12312123	Add-on	Feb 8, 2021	Mar 8, 2021	VISA Visa - 4392	\$2,040.00
FLD12312123	Add-on	Feb 8, 2021	Mar 8, 2021	VISA Visa - 4392	\$2,040.00
FLD12312123	Add-on	Feb 8, 2021	Mar 8, 2021	VISA Visa - 4392	\$2,040.00
FLD12312123	Add-on	Feb 8, 2021	Mar 8, 2021	VISA Visa - 4392	\$2,040.00
FLD12312123	Add-on	Feb 8, 2021	Mar 8, 2021	VISA Visa - 4392	\$2,040.00
FLD12312123	Add-on	Feb 8, 2021	Mar 8, 2021	VISA Visa - 4450	\$2,040.00
FLD12312123	Purchase	Feb 8, 2021	Mar 8, 2021	VISA Visa - 4392	\$2,040.00

Showing 1-10 of 200

1 2 3 4 5 6 7 8 ... 20 Next →

Change payment method

Download order forms

Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
- 4 Change orders payment method
The credit card has been successfully added and saved for this order and a toast appears
LBP
- 5 Tax information
- 6 Admin management

LinkedIn Admin Center

Flexis akingsley@flexis.com

Contracts & orders > Contract FLD12312123 >

Orders

Order number	Order type	Start date	End date	Payment method	Total
FLD12312123-2	Add-on	Mar 8, 2021	Apr 8, 2021	VISA Visa - 7820	\$8,639.70
FLD12312123-1	Add-on	Feb 8, 2021	Mar 8, 2021	VISA Visa - 4392	\$8,040.00
FLD12312123	Add-on	Feb 8, 2021	Mar 8, 2021	VISA Visa - 4392	\$20.75
FLD12312123	Add-on	Feb 8, 2021	Mar 8, 2021	VISA Visa - 4392	\$2,040.00
FLD12312123	Add-on	Feb 8, 2021	Mar 8, 2021	VISA Visa - 4392	\$2,040.00
FLD12312123	Add-on	Feb 8, 2021	Mar 8, 2021	VISA Visa - 4392	\$2,040.00
FLD12312123	Add-on	Feb 8, 2021	Mar 8, 2021	VISA Visa - 4392	\$2,040.00
FLD12312123	Add-on	Feb 8, 2021	Mar 8, 2021	VISA Visa - 4392	\$2,040.00
FLD12312123	Add-on	Feb 8, 2021	Mar 8, 2021	VISA Visa - 4392	\$2,040.00
FLD12312123	Add-on	Feb 8, 2021	Mar 8, 2021	VISA Visa - 4450	\$2,040.00
FLD12312123	Purchase	Feb 8, 2021	Mar 8, 2021	VISA Visa - 4392	\$2,040.00

Showing 1-10 of 200

1 2 3 4 5 6 7 8 ... 20 Next →

Your payment method has been successfully added to Order FLD12312123-2.

Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
- 4 Tax information
- 5 Change orders payment method
- 6 Admin management

LBP

LinkedIn Admin Center
?

Flexis
akingsley@flexis.com

- Contracts & orders
- Payment methods
- Transactions

Contracts & orders >

Contract FLD123133

General information

Status	Start - end date	Subscription term	Contract total
Active	Jan 11, 2022 - Jan 11, 2023	12 months	\$32,779.69

Expand to see all

Orders

Order number	Order type	Start date	End date	Payment method	Total
FLD12312123-2	Purchase	Mar 8, 2021	Mar 8, 2022	VISA Visa - 4392	\$8,639.70
FLD12312123-1	Add-on	Feb 8, 2021	Feb 8, 2022	VISA Visa - 4392	\$8,040.00

View all

Billing information

[Click here](#) to request a change in billing frequency, or from credit card to invoice

Billing frequency	Payment method	Payment term	PO number
Monthly	Credit card Edit	Immediate	123123131321

Invoice recipients
akingsley@flexis.com **Billing Contact**, linkedin.ei@gmail.com, smars@flexis.com, +4 more

Transactions

Contract: \$32,779.69

Estimated Tax (7%): \$1,450.01

Contract total: \$32,779.69

Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management
Arnold scrolls down and selects View all from the contract specific Admin card

LBP



- Contracts & orders
- Payment methods
- Transactions

Billing information

[Click here](#) to request a change in billing frequency, or from credit card to invoice

Billing frequency	Payment method	Payment term	PO number
Monthly	Credit card Edit	Immediate	123123131321

Invoice recipients
 akingsley@flexis.com **Billing Contact**, linkedin.ei@gmail.com, smars@flexis.com, +4 more

Transactions

Invoice number	Status	Issue date	Due date	Payment method	Total
INV1238	✓ Paid	Apr 8, 2022	Apr 8, 2022	Visa - 4392	\$20,000.00
INV1237	✓ Paid	Mar 8, 2022	Mar 8, 2022	Visa - 4450	\$12,000.00

[View all](#) →

Admins

[Invite admins](#)

User	Onboarding status	Invited on
Arnold Kingsley akingsley@flexis.com	✓ Activated	Apr 11, 2022
Nenne Afolayana nafolyana@flexis.com	✓ Activated	Apr 11, 2022
hbutler@flexis.com	🕒 Invited	Apr 11, 2022

[View all](#) →



Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management
Arnold selects Invite admin

LBP

 Flexis
akingsley@flexis.com











- Contracts & orders
- Payment methods
- Transactions

Contracts & orders > Contract FLD12312123 >

Contract admins

Invite admin



User	Onboarding status	Invited on	
 Arnold Kingsley akingsley@flexis.com	✔ Activated	Apr 11, 2022	...
 Nenne Afolayana nafolayana@flexis.com	✔ Activated	Apr 11, 2022	...
 Antoine Martel amartel@flexis.com	✔ Activated	Apr 11, 2022	...
 Vergie Caldwell vcaldwell@flexis.com	✔ Activated	Apr 11, 2022	...
 Jeff Tanaka jtankaka@flexis.com	✔ Activated	Apr 11, 2022	...
 Jyoti Joshi jjoshi@flexis.com	✔ Activated	Apr 11, 2022	...
 David Kealoha dkealoha@flexis.com	✔ Activated	Apr 11, 2022	...
 Rishi Chaudhari rchaudhari@flexis.com	✔ Activated	Apr 11, 2022	...
 Daisy Hunter dhunter@flexis.com	✔ Activated	Apr 11, 2022	...
 An Wen awen@flexis.com	✔ Activated	Apr 11, 2022	...

Showing 1-10 of 20

1 2 Next →

Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management
Arnold enters a colleague's email address

LBP

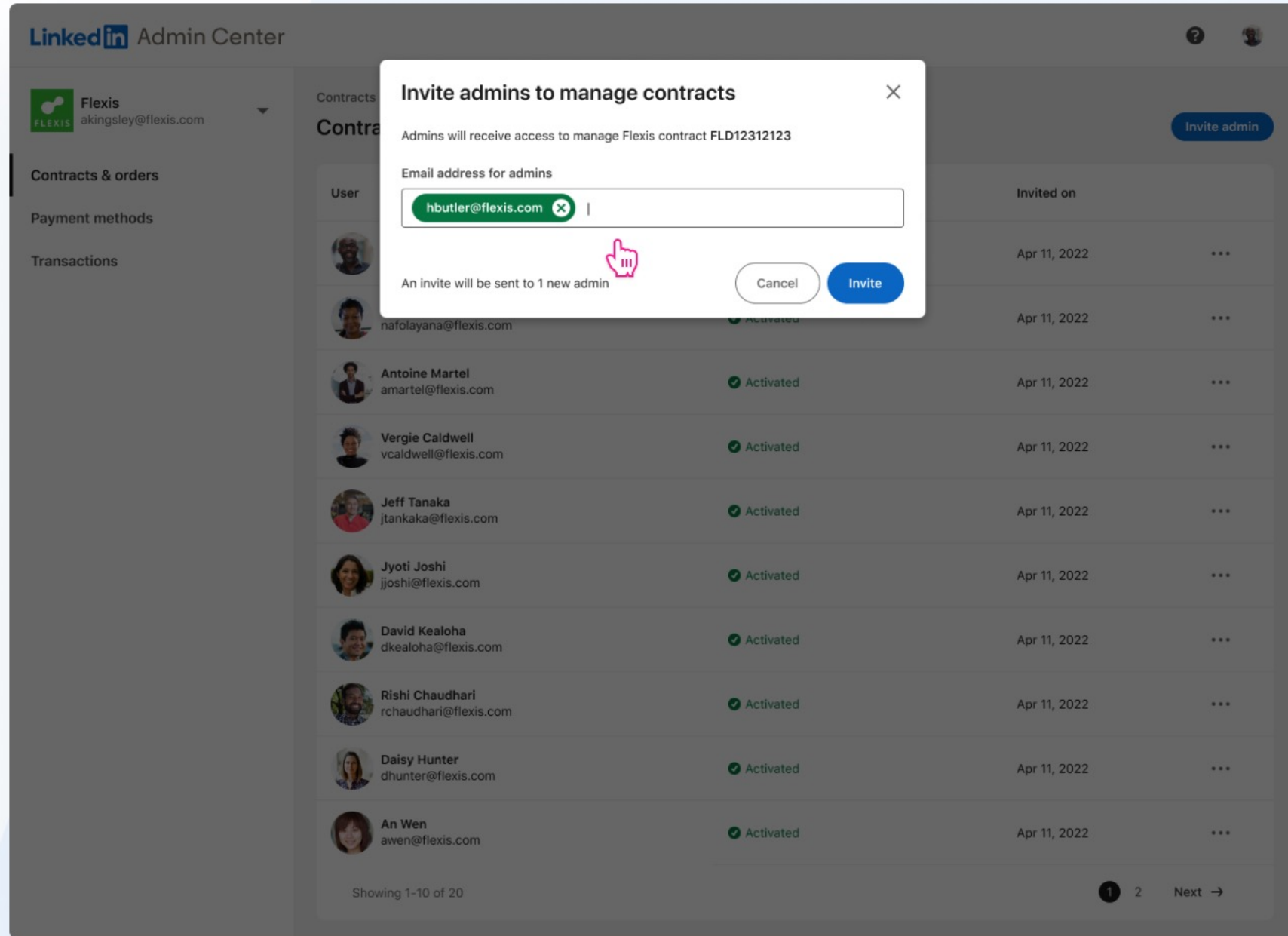
The screenshot shows the LinkedIn Admin Center interface. A modal dialog box titled "Invite admins to manage contracts" is open, displaying the text "Admins will receive access to manage Flexis contract FLD12312123". Below this, there is a text input field labeled "Email address for admins" containing the email "hbutler@flexis.com". A pink hand cursor icon is pointing at the input field. The dialog has "Cancel" and "Invite" buttons. In the background, a table lists users with their names, email addresses, and status (all marked as "Activated"). The table has columns for "User", "Invited on", and a menu icon. The first row of the table is partially obscured by the dialog box.

User	Invited on	
hbutler@flexis.com	Apr 11, 2022	...
nafolayana@flexis.com	Apr 11, 2022	...
Antoine Martel amartel@flexis.com	Apr 11, 2022	...
Vergie Caldwell vcaldwell@flexis.com	Apr 11, 2022	...
Jeff Tanaka jtankaka@flexis.com	Apr 11, 2022	...
Jyoti Joshi jjoshi@flexis.com	Apr 11, 2022	...
David Kealoha dkealoha@flexis.com	Apr 11, 2022	...
Rishi Chaudhari rchaudhari@flexis.com	Apr 11, 2022	...
Daisy Hunter dhunter@flexis.com	Apr 11, 2022	...
An Wen awen@flexis.com	Apr 11, 2022	...

Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management
Arnold can use his keyboard to press enter or click outside of the input field to capture the email address

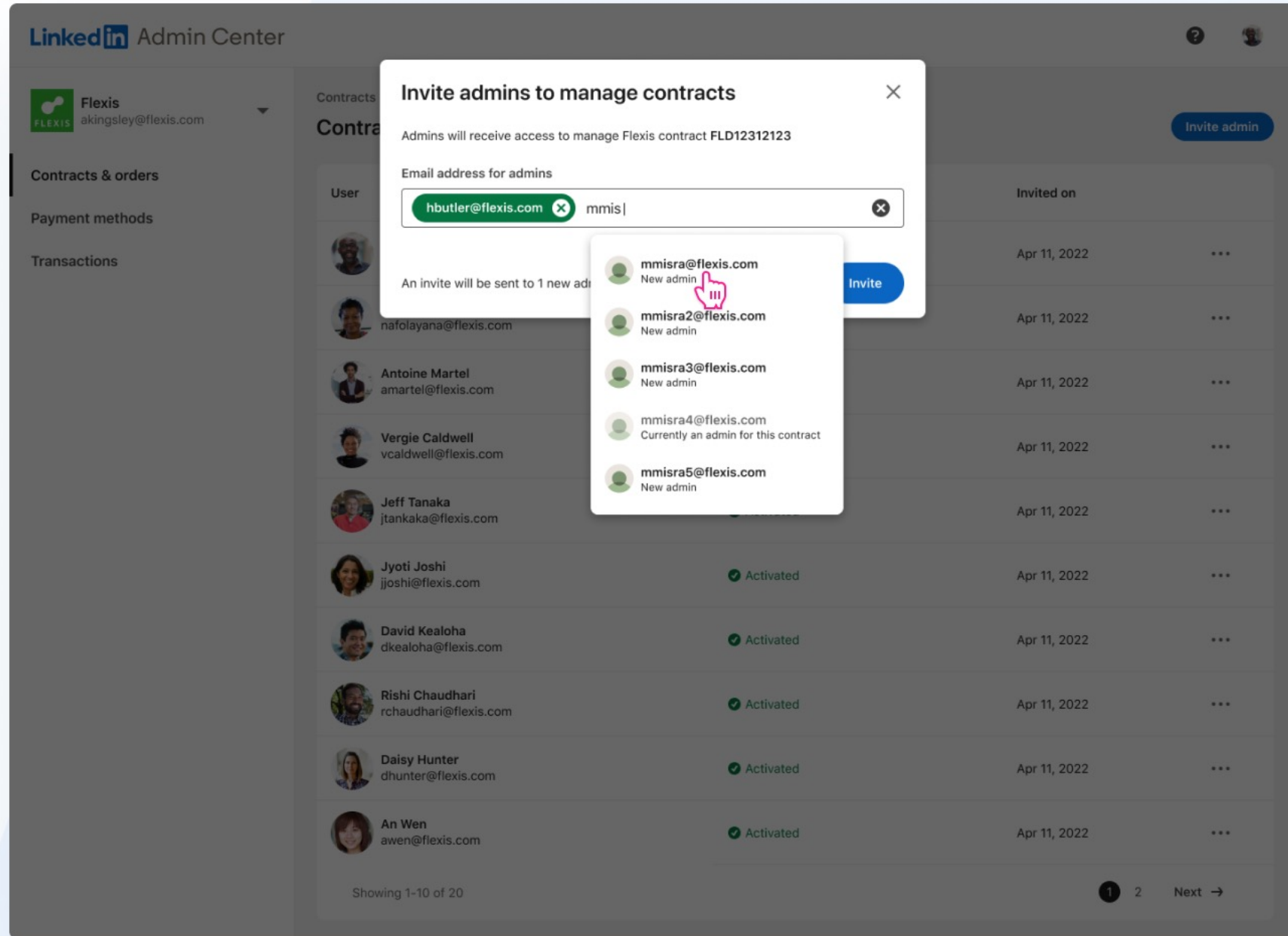
LBP



Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management
Arnold leverages a type-ahead feature to select a second colleague

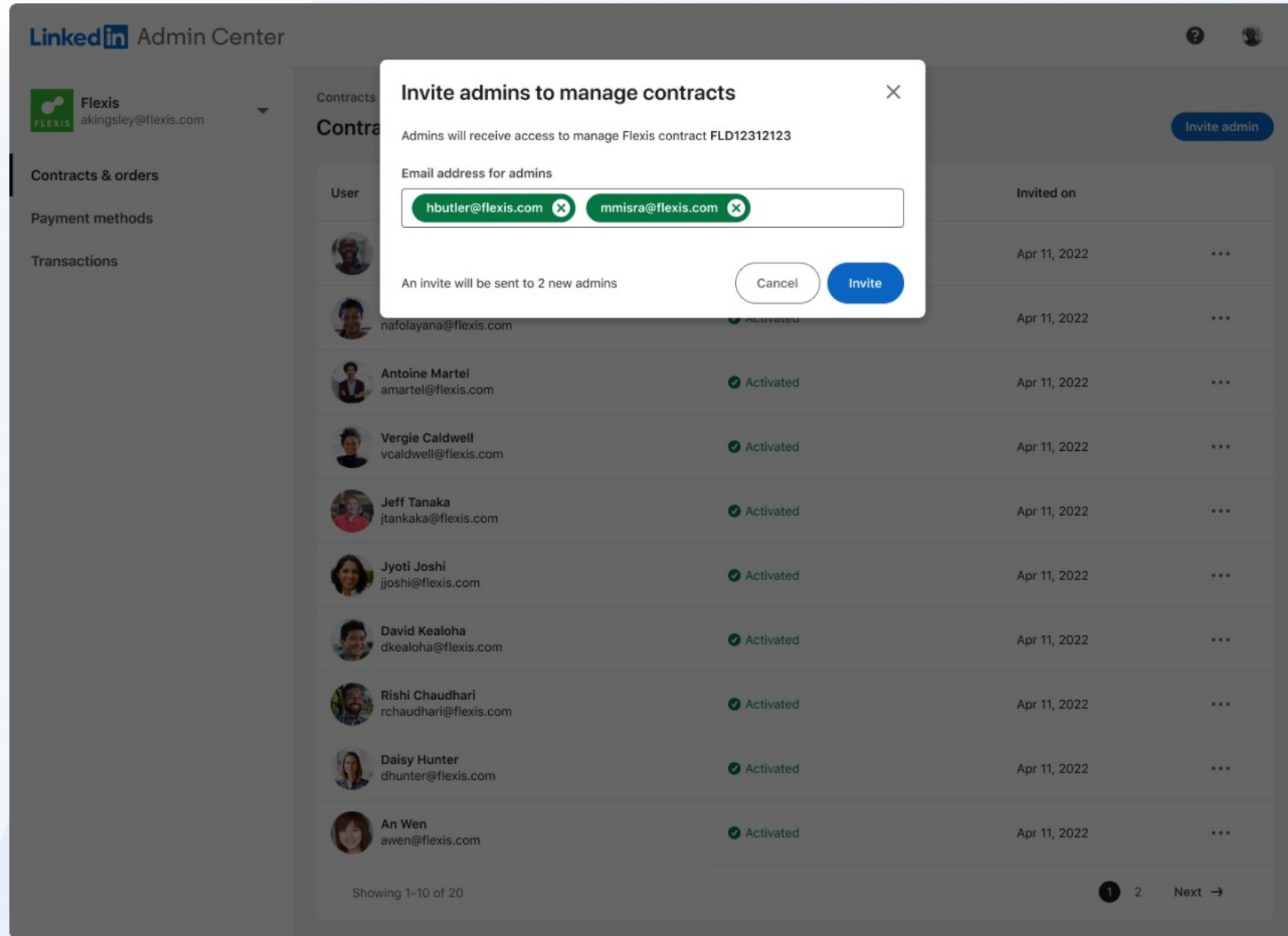
LBP



Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management
Arnold's second colleague is automatically added when the type-ahead name is selected

LBP



Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management
Arnold selects Invite

LBP

LinkedIn Admin Center

Flexis akingsley@flexis.com

Contracts & orders

Payment methods

Transactions

Contracts

Contract

User

hbutler@flexis.com

mmisra@flexis.com

An invite will be sent to 2 new admins

Cancel Invite

Invited on

User	Status	Invited on
Antoine Martel amartel@flexis.com	Activated	Apr 11, 2022
Vergie Caldwell vcaldwell@flexis.com	Activated	Apr 11, 2022
Jeff Tanaka jtankaka@flexis.com	Activated	Apr 11, 2022
Jyoti Joshi jjoshi@flexis.com	Activated	Apr 11, 2022
David Kealoha dkealoha@flexis.com	Activated	Apr 11, 2022
Rishi Chaudhari rchaudhari@flexis.com	Activated	Apr 11, 2022
Daisy Hunter dhunter@flexis.com	Activated	Apr 11, 2022
An Wen awen@flexis.com	Activated	Apr 11, 2022

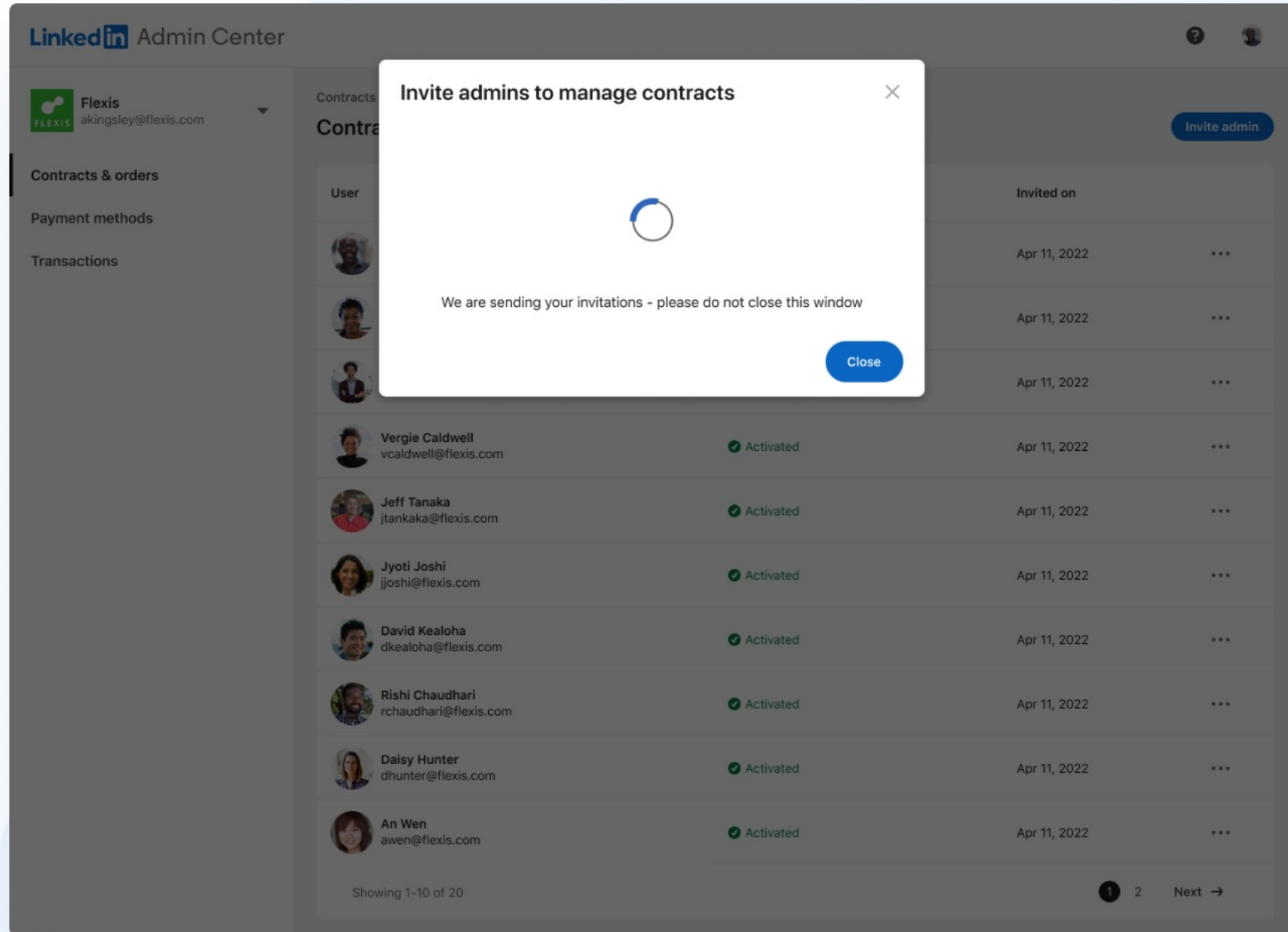
Showing 1-10 of 20

1 2 Next →

Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management
A brief loading screen appears while Admin Center makes an API call

LBP



Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management
A success modal appears informing Arnold that both admins he selected have been invited

LBP

The screenshot shows the LinkedIn Admin Center interface. A success modal titled "Invite admins to manage contracts" is displayed in the foreground. The modal contains an illustration of people celebrating and the text "We sent invitations to the 2 emails you entered". A "Close" button is visible in the bottom right corner of the modal, with a pink hand cursor pointing to it. In the background, a table lists invited administrators with columns for "User", "Invited on", and "Status".

User	Invited on	Status
Vergie Caldwell vcaldwell@flexis.com	Apr 11, 2022	Activated
Jeff Tanaka jtankaka@flexis.com	Apr 11, 2022	Activated
Jyoti Joshi jjoshi@flexis.com	Apr 11, 2022	Activated
David Kealoha dkealoha@flexis.com	Apr 11, 2022	Activated
Rishi Chaudhari rchaudhari@flexis.com	Apr 11, 2022	Activated
Daisy Hunter dhunter@flexis.com	Apr 11, 2022	Activated
An Wen awen@flexis.com	Apr 11, 2022	Activated

Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management
 Arnold can now see he has invited two of his colleagues and their Onboarding status is displayed as Invited and a toast appears
LBP

LinkedIn Admin Center

Flexis akingsley@flexis.com

Contracts & orders > Contract FLD12312123 >

Contract admins Invite admin

User	Onboarding status	Invited on	
Arnold Kingsley akingsley@flexis.com	✔ Activated	Apr 11, 2022	...
Nenne Afolayana nafolayana@flexis.com	✔ Activated	Apr 11, 2022	...
hbutler@flexis.com	🕒 Invited	Apr 11, 2022	...
mmisra@flexis.com	🕒 Invited	Apr 11, 2022	...
Antoine Martel amartel@flexis.com	✔ Activated	Apr 11, 2022	...
Vergie Caldwell vcaldwell@flexis.com	✔ Activated	Apr 11, 2022	...
Jeff Tanaka jtankaka@flexis.com	✔ Activated	Apr 11, 2022	...
Jyoti Joshi jjoshi@flexis.com	✔ Activated	Apr 11, 2022	...
David Kealoha dkealoha@flexis.com	✔ Activated	Apr 11, 2022	...
Rishi Chaudhari rchaudhari@flexis.com	✔ Activated	Apr 11, 2022	...
Aisy Hunter ahunter@flexis.com	✔ Activated	Apr 11, 2022	...

✔ 2 invitations have been sent. ✕

Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management
Arnold selects the overflow icon














LBP

 Flexis
akingsley@flexis.com

- Contracts & orders
- Payment methods
- Transactions

Contract admins

Invite admin

User	Onboarding status	Invited on	
 Arnold Kingsley akingsley@flexis.com	✔ Activated	Apr 11, 2022	...
 Nenne Afolayana nafolayana@flexis.com	✔ Activated	Apr 11, 2022	...
 hbutler@flexis.com	🕒 Invited	Apr 11, 2022	...
 mmisra@flexis.com	🕒 Invited	Apr 11, 2022	... 
 Antoine Martel amartel@flexis.com	✔ Activated	Apr 11, 2022	...
 Vergie Caldwell vcaldwell@flexis.com	✔ Activated	Apr 11, 2022	...
 Jeff Tanaka jtankaka@flexis.com	✔ Activated	Apr 11, 2022	...
 Jyoti Joshi jjoshi@flexis.com	✔ Activated	Apr 11, 2022	...
 David Kealoha dkealoha@flexis.com	✔ Activated	Apr 11, 2022	...
 Rishi Chaudhari rchaudhari@flexis.com	✔ Activated	Apr 11, 2022	...
 Daisy Hunter dhunter@flexis.com	✔ Activated	Apr 11, 2022	...
 An Wen awen@flexis.com	✔ Activated	Apr 11, 2022	...

Arnold's user journey

- 1 Add a payment method
- 2 Payment actions
- 3 Change contract payment method
- 4 Change orders payment method
- 5 Tax information
- 6 Admin management
Remove admin and Resend invitation are listed. Arnold selects Remove admin

LBP

LinkedIn Admin Center
?

Flexis
akingsley@flexis.com

- Contracts & orders
- Payment methods
- Transactions

Contracts & orders > Contract FLD12312123 >

Contract admins

[Invite admin](#)

User	Onboarding status	Invited on	
Arnold Kingsley akingsley@flexis.com	✔ Activated	Apr 11, 2022	⋮
Nenne Afolayana nafolayana@flexis.com	✔ Activated	Apr 11, 2022	⋮
hbutler@flexis.com	🕒 Invited	Apr 11, 2022	⋮
mmisra@flexis.com	🕒 Invited	Apr 11, 2022	⋮
Antoine Martel amartel@flexis.com	✔ Activated	Apr 11, 2022	⋮
Vergie Caldwell vcaldwell@flexis.com	✔ Activated	Apr 11, 2022	⋮
Jeff Tanaka jtankaka@flexis.com	✔ Activated	Apr 11, 2022	⋮
Jyoti Joshi jjoshi@flexis.com	✔ Activated	Apr 11, 2022	⋮
David Kealoha dkealoha@flexis.com	✔ Activated	Apr 11, 2022	⋮
Rishi Chaudhari rchaudhari@flexis.com	✔ Activated	Apr 11, 2022	⋮
Daisy Hunter dhunter@flexis.com	✔ Activated	Apr 11, 2022	⋮
An Wen awen@flexis.com	✔ Activated	Apr 11, 2022	⋮

- Remove admin
- Resend invitation



Future Scope

Looking ahead

We will continue to identify ways to improve upon Admin Center and increasing functionality for our business users

I would like an improved way to access and manage my field contracts, business information, and more



Arnold
Product Delivery Manager at Flexis



Looking ahead

During a past Deign Jam we received feedback on Purchases & Payments pertaining to a more cohesive experience. We immediately began exploring ways to incorporate that feedback to improve the usability of LBP products, including the future scope of Admin Center



Looking ahead

One of the key insights gleaned from the Admin Center Design Jam was the grouping and or consolidating of related components. Groupings will allow our users to quickly indentify their objectives to aid in streamlining workflows

The screenshot displays the LinkedIn Admin Center for Flexis Corporation. The interface is organized into several sections:

- Header:** LinkedIn Admin Center with a user profile icon and a help icon.
- Left Navigation:** A sidebar menu for Flexis (akingsley@flexis.com) with categories: Overview, Products & services, Contracts & agreements, Billing, Manage admins, Manage business units, Manage extensions, Manage SSO & SCIM, and Business settings.
- Overview Section:**
 - Contracts & Orders:** 2 active contracts, 1 pending contract, 4 expired contracts. [Show more](#)
 - Payment Methods:** VISA - 4392 (Default), Exp: 08/24. [Show more](#)
 - Contact Details:** Arnold Kingsley, akingsley@flexis.com, +1 (650) 234 4556, +1 (650) 240 6789. [Show more](#)
 - LinkedIn Learning for Teams:** Active, 2 seats remaining, 10 seats in your plan, Auto-renews: Aug 11, 2022. [Show more](#)
 - Business Details:** Flexis Corporation, 1500 N Shoreline Blvd, Mountain View, CA 94043, United States. [Show more](#)
- LinkedIn Learning:** Recommended courses including "Social Media Marketing for Small Business" (1h) and "Critical Thinking and Problem Solving" (45m).
- Bottom Section:**
 - New features to help you stay connected with your buyers:** Sales Navigator Q2 2023 Release. [Learn more](#)
 - Have questions? We're here to help:** Explore our products, Billing questions, and Something else? sections.

Looking ahead

We carefully considered how Admin Center can serve all of our customers, from individual purchasers and team users, to enterprise users. We will support all personas within Admin Center and have restructured the UX and IA in accordance with our user's objectives

The screenshot displays the LinkedIn Admin Center for Flexis Corporation. The interface is organized into several key sections:

- Header:** LinkedIn Admin Center with a user profile icon and a help icon.
- Left Navigation:**
 - Flexis (akingsley@flexis.com) with a hand cursor icon.
 - Overview (selected)
 - Products & services
 - Contracts & agreements
 - Billing
 - Manage admins
 - Manage business units
 - Manage extensions
 - Manage SSO & SCIM
 - Business settings
- Overview Section:**
 - Contracts & Orders:** 2 active contracts, 1 pending contract, 4 expired contracts. Includes a "Show more" link.
 - Payment Methods:** VISA - 4392 (Default), Exp: 08/24. Includes a "Show more" link.
 - Contact Details:** Arnold Kingsley, akingsley@flexis.com, +1 (650) 234 4556, +1 (650) 240 6789. Includes a "Show more" link.
 - LinkedIn Learning for Teams:** Active, 2 seats remaining, 10 seats in your plan, Auto-renews: Aug 11, 2022. Includes a "Show more" link.
 - Business Details:** Flexis Corporation, 1500 N Shoreline Blvd, Mountain View, CA 94043, United States. Includes a "Show more" link.
- LinkedIn Learning Section:**
 - Recommended courses:**
 - Social Media Marketing for Small Business:** POPULAR, 1h.
 - Critical Thinking and Problem Solving:** POPULAR, 45m.
- Bottom Section:**
 - New features to help you stay connected with your buyers:** Sales Navigator Q2 2023 Release. Includes a "Learn more" button.
 - Have questions? We're here to help:**
 - Explore our products:** Browse the Product Explorer to start free trials of LinkedIn products.
 - Billing questions:** You can manage billing 24/7 in the Billing and payments area.
 - Something else?:** Search our Help Center or use the LinkedIn Assistant.

Looking ahead

Personal purchases will be migrated from Purchases & Payments into Admin Center. Users can switch between their personal purchases and manage multiple enterprise accounts within the same app

The screenshot displays the LinkedIn Admin Center for user Arnold Kingsley. The interface is organized into several sections:

- Header:** LinkedIn logo and "Admin Center" text.
- User Profile:** Flexis logo, email address (akingsley@flexis.com), and a dropdown arrow.
- Personal account:** Profile picture of Arnold Kingsley, name, and email (akingsley1984@gmail.com).
- Company accounts:** A list of three accounts: Acme (akingsley@acme.com), Antelith (akingsley@antelith.com), and Energence (akingsley@energence.com).
- Business settings:** A section for managing business-related settings.
- Overview:** A central dashboard with several cards:
 - Contracts & Orders:** 2 active contracts, 1 pending contract, 4 expired contracts. Includes a "Show more" link.
 - Payment Methods:** VISA card (4392) set as default, expires 08/24. Includes a "Show more" link.
 - Contact Details:** Arnold Kingsley's contact information (email and two phone numbers). Includes a "Show more" link.
 - LinkedIn Learning for Teams:** Active status, 2 seats remaining, 10 seats in plan, auto-renews on Aug 11, 2022. Includes a "Show more" link and an illustration of a person at a computer.
 - Business Details:** Flexis Corporation, 1500 N Shoreline Blvd, Mountain View, CA 94043, United States. Includes a "Show more" link.
- LinkedIn Learning:** Recommended courses section with two featured courses: "Social Media Marketing for Small Business" (1h) and "Critical Thinking and Problem Solving" (45m).
- Promotional Banner:** "New features to help you stay connected with your buyers" for Sales Navigator Q2 2023 Release, with a "Learn more" button and an image of three business professionals.
- Help Section:** "Have questions? We're here to help" with links to "Explore our products", "Billing questions", and "Something else?".

Looking ahead

Arnold can now manage his personal subscriptions without needing to leave Admin Center

The screenshot shows the LinkedIn Admin Center for Arnold Kingsley (akingsley1984@gmail.com). The interface is divided into a left sidebar with navigation options (Overview, Products & services, Billing) and a main content area. The main area features an 'Overview' section with three cards: 'LinkedIn Premium Career' (Active, \$39.99), 'Upcoming Payment' (\$39.99), and 'Payment Methods' (VISA 4392). Below these is a 'Recent Payments' table. On the right, there are 'LinkedIn Learning' recommendations for 'Social Media Marketing for Small Business' and 'Critical Thinking and Problem Solving'. At the bottom, a promotional banner for 'New features to help you stay connected with your network' is displayed, along with a help section titled 'Have questions? We're here to help'.

LinkedIn Admin Center

Arnold Kingsley
akingsley1984@gmail.com

Overview

Overview
Products & services
Billing

Overview

LinkedIn Premium Career
Active
Start Date: May 14, 2022
Auto-renews: Aug 14, 2022
[Show more](#)

Upcoming Payment
\$39.99
LinkedIn Premium Career
Auto-pay scheduled for Aug 14, 2022
[Show more](#)

Payment Methods
VISA
VISA - 4392 Default
Exp: 08/24
[Show more](#)

Recent Payments

Date	Description	Amount	Payment Method
Jun 14, 2022	LinkedIn Premium Career	\$39.99	VISA Visa- 4392
May 14, 2022	LinkedIn Premium Career	\$39.99	VISA Visa- 4392

[Show more](#)

LinkedIn Learning

Recommended courses

POPULAR
Social Media Marketing for Small Business
1h

POPULAR
Critical Thinking and Problem Solving
45m

Have questions? We're here to help

Explore our products
Browse the [Product Explorer](#) to start free trials of LinkedIn products

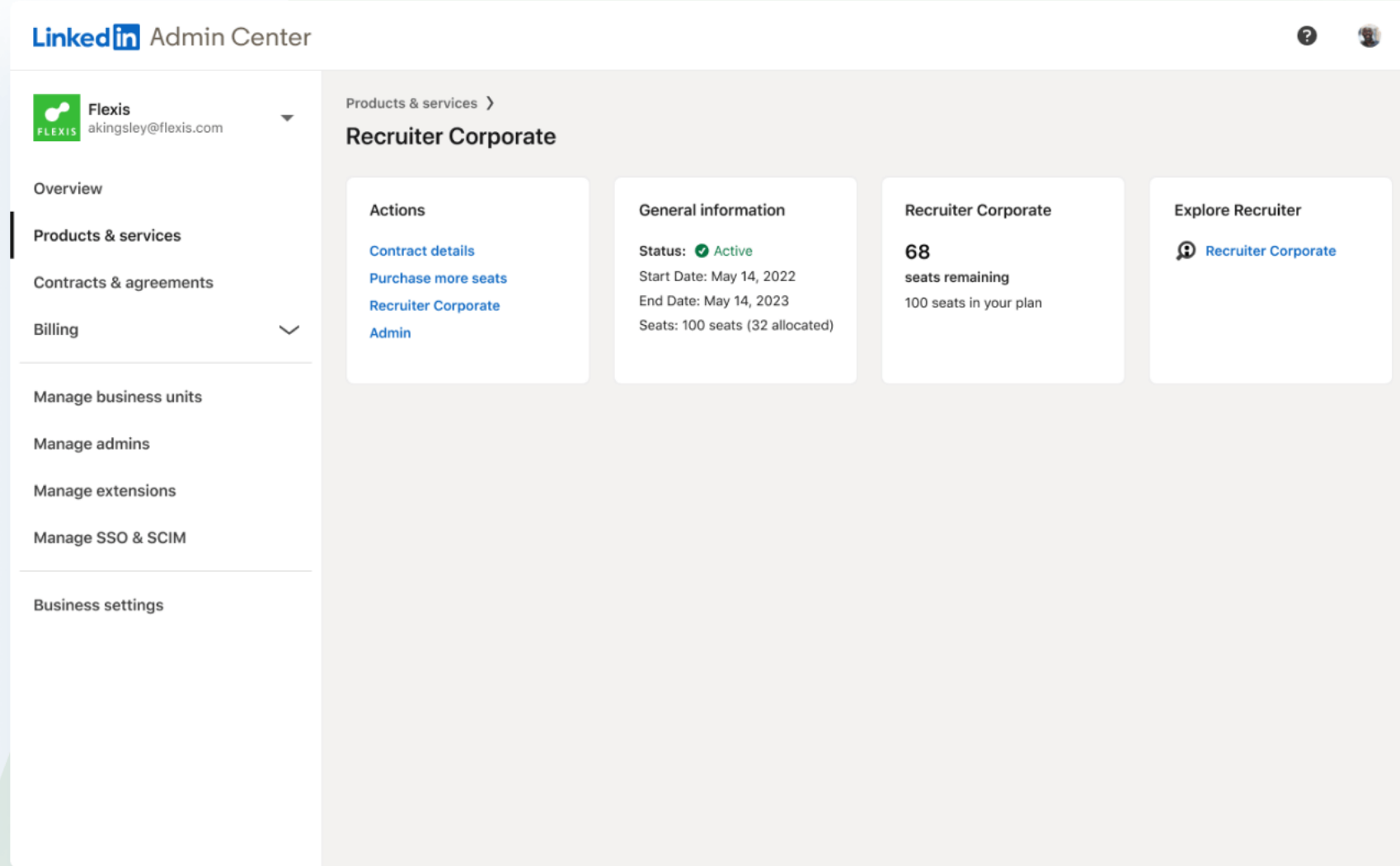
Billing questions
You can manage billing 24/7 in the [Billing and payments](#) area

Something else?
Search our [Help Center](#) or use the [LinkedIn Assistant](#)

New features to help you stay connected with your network
Premium Career Q2 2023 Release
[Learn more](#)

Looking ahead

We are constantly exploring new design patterns and leveraging competitive analysis to aid in guiding our decisions by way of informed research



QUALITATIVE



QUANTITATIVE



Google Analytics 360 Suite

DESIGN, PROTOTYPING, AND DESIGN SYSTEM

